A

D File No. 99 (1)

1940.

Collection No. 1.

Resident's Office

Bangalore

Pros. Serial Nos.

Subject.

(Supply of) Stationery Indent for the use of Local Officers. 1940-41

Previous References.

D.D.No. 99/39

Stationery allotment

D.D. 340/39.

Later References.

(Blue)

87 S&P—(M-2104)—21-3-39—70,000

2 FILE No. 99 Z 194

Section. File No.

Heading. Serial No.

NOTES.

DEPT. BRANCH.

Pros. 19 . Nos.

Subject.

Stationery Indent for the use of Local Officers.

Notes and Orders.

S. 1.

MGIPC—S1—3007 (S&P) MFP—(M-2577)—3-3-38—8,00,000.

INDENT FOR STATIONERY ARTICLES FOR THE USE OF THE OFFICES UNDER THE ASSIGNED TRACT ADMINISTRATION FOR 1939-40

Kept in the pad below.

1

Draft indent, with fair, submitted for signature.

2

Indents(in duplicate) for rubber stamps required for the various local offices are also submitted for signature.

22/2/40.

22.2.40

3

Please see the consolidated indent for stationery for all our offices in C.P.L. Station. Suggested that we pass it now and inform the officers concerned by circular that they shd. use every possible economy to save stationery during the year as it is unlikely that, in the absence of clear justification, such large indents will be met next year.

23/2/40.

23/2.

S.N.(1) Issue.

Reference para 3 ante:-

Draft submitted.

4

S.N.(2) Issue.

D.No. S.N.3

48 cases of stationery articles intended for the M.A.T. Officers have been despatched from Calcutta Stationery Office. The freight comes to Rs. 522/10/0. This may be drawn ~~immediately~~ and the amount kept in suspense account of this office for payment on arrival of the cases at Cantonment Station. This must be met out of 1939-40 budget.

5

Draft contingent bill, with ~~AF~~ fair, submitted for signature.

6

S.N.(4) Issue.

D.No.3571 S.N.5

S.N.

S.N.5

1

Receipt of the articles may be awaited. The P.U.C. may be filed.

S.N.6

8

cf. 30-31

(P)

Please see S.N.5. The receipt may be sent to the A.G., Madras through the Treasury Officer, Bangalore. Draft submitted.

12/4/40

S.N.(6) Issue

D.No.3421 S.No.9

9

The rubber stamps were indented for the use of the offices of under the control of the Collector and District Magistrate and the instructions to the Stationery Office were to send them to that officer direct. He may therefore be requested U.O. to make the necessary entries in Col.6 at page 1 and in the receipt at page 3 of the indent, and return it to this office duly signed. On receipt of the indent back from the Collector, we shall endorse the bill for payment and return it to the Stationery Office with the indent.

Vide instructions in page 2 of the indent.

(The sample indent forms are intended for the offices under the Collector and may be removed from the file and retained.)

Repeat (P)

5/4/40.

64.40

D.A.Briscoe.

9/4/40.

MAIN FILE SUBMITTED
(ANOTHER CONNECTION).

OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE
11 APR. 1940
No. P.R.7/39-40.
C. & M. STATION

Collector

10

11

Necessary entries have been made in the above indent.

Sample indent forms have been retained in this office.

H.H. Carleton

OFFICE OF THE HON'BLE THE RESIDENT IN MYSORE, BANGALORE.
16 APR. 1940
3907

Dia
File

The Secretary to the Hon'ble the Resident in Mysore. B'lore
P.R.7/39-40 dated the 12th

12 Please see from para 9 of these notes.

13 One copy of the debit memo may be signed and returned to the Stationery Office with enclosures. It is prepared for signature.

From para 9

20/4/40

23.4.40

24/4

Issued 24/4

D.No.4275
D.No.4280
D.No.4548

S.N.9
S.N.10
S.N.11

14 S.N.9

c.p. 167 (1)

Please see S.N.37 of D.F.99(2)-39. May be

15 S.N.10

Copy of the debit memo to be kept for file. done

The P.U.C. is prepared for signature. It may be returned to Dy.Controller, Stationery, Calcutta, without a a covering letter.

16 S.N.11

The P.U.C. and enclosure are prepared for signature. One copy of the debit memo with the indent may be returned to the Deputy Controller, Stationery, Calcutta, without a covering letter.

* The entries in Cols.10-12 of the indent received with the P.U.C. to be copied in the office copy of the indent at S.N. 1 / F

8/5/40

8.5.40

9/5

Through Budget Section.

8/5

Issued 11/5

D.No.4541 S.N.12

17 One copy of the indent received with the P.U.C. may be countersigned and forwarded to the Stationery Office with a covering letter. The indent is prepared for signature. Draft submitted.

8/5/40

8.5.40

S.N.(13) Issue.

await

18

c.p.34-35
F

D.No.5021 S.N.14

19 Please see S.N.8 and paras 9 to 13 of these notes. One copy of the debit memo may be signed and returned to the Stationery Office. It is prepared for signature.

22/5/40

22.5.40

Through Budget Section.

await

20

A sum of Rs.14/8/0 was paid from this office ~~xxxtin~~ permanent advance towards carthire and railway freight on stationery articles intended for the local offices. The amount may be drawn and given over to Cashier.

21

Draft bill, with fair, submitted.

Rml 29/4/40

29/4/40

30/4

S.N.(15) Issue.

Await

22

A sum of Rs.3/12/0, being the charges for opening and distributing cases of stationery to local offices, was paid from this office permanent advance. The amount may be drawn and given to Cashier,

Draft bill, with fair, submitted.

Rml 30/5/40.

30/5/40

31/5

S.N.(16) Issue.

23

The March 1940 final accounts are to be closed by the 10th June 1940. Before that date, all outstanding bills on account of stationery and forms supplied to local offices have to be adjusted.

await 9/6/40

24

Two telegrams submitted.

Rml 1/6/40

1/6 C.S.N.17&18) Issue.

D.No.5507 S.N.19
D.No.5545 S.N.20

25

Draft submitted.

The debit memo for Rs.48/7/0 and the Stationery Office receipt are submitted for signature. 26

Through Budget Section.

4/6/40. 4.6.40

S.N.(21) ISSUE.

D.No.5617 S.N.22

27

May be filed.(The debits for Rs. ~~1/5/0 &~~ 15/15/0 + 1-5-0 have apparently been accepted by the Treasury Officer and Dist.Judge respectively)

Through Budget Section.

7/6/40. 26.6.40 August 17/6/40.

D.No.5655 S.N.23
D.No.5709 S.N.24

28

~~May xxxxxxxxxxxxxxxxxxxxxxxxxxxx~~

May be filed.

Through Budget Section.

11/6/40. -6-40

D.No.7119 S.N.25

29

It is understood from the Residency Surgeon's Office that the paper remaining to be supplied is 'Double Foolscap Badami Paper,16 lbs' i.e. item 169 of the indent at S.N.1. This article was not supplied ~~xx~~ by the Stationery Office. The Residency Surgeon may be requested U.O. to send up a supplementary indent for some other variety of paper stocked by the Stationery Office. He may indent only for the ~~immediate~~ minimum requirements in view of the instructions regarding economy in stationery articles.

c.p.2
N

26/7/40 26.7.40

To The Residency Surgeon
U.O.No.7119 dt 27.7.40.

P.W.C.II

D.No.7678 S.N.26

Please see para 29 of these notes. One copy of the indent is submitted for signature.

(The 'Remarks' entry on page 2 of the indent may also be signed.)

9/8/40

10.8.40

S.N.(27) Done.

31

D.No.7461

S.N.18

Pages 1 & 144 of the book.

(Main file sent to Resy. Surgeon in another connection).

Please see Rule 2 of the Rules for the Supply and Use of Stationery Stores and Rule 11(b) of Appendix I of the Rules. The local purchase of seal may be sanctioned. Draft submitted.

6/8/40

6840

S.N.(29) 1500 m.

D.No.7104 S.N.30

31

A supplementary indent for the articles may be sent to the Stationery Office as a special case. A copy of the P.U.C. may also be sent along with the indent. Fair copy submitted for signature.

Issued 2/8/40

Vide S.N.4/D.F.33 349-39 N

We shall not debit the cost against the allotment of Rs. 100/- sanctioned for the District Court. The District Judge may see the file U.O. for information, after issue of draft indent.

(Main file submitted in another connection).

Dml 26/7/40

27.7.40

29/7.

OFFICE OF THE HON'BLE THE RESIDENT IN MYSORE, BANGALORE.
Diary No. 7502
File No.....

To

The District & Sessions Judge,
U.O.No.7104, dated the 31st July 1940.

Seen.

District & Sessions Judge.

U.O.No.3012
1-8-1940.

The Secretary to the Hon'ble the Resident in Mysore,
Bangalore.

May be filed.

Dml 5/8/40

5/8/40

Await

D.No.7954 S.N.31.

c.p.46 N

Please see S.N.13. The voucher is endorsed for payment and may be signed.

Dml 19/8/40

20/8/40

29/8

S.N.(32) Issue.

D.No.9310 S.N.33

Await

One copy of the indent is prepared for signature. It may be sent to the Deputy Controller of Stationery without a covering letter.

Dml 5/10/40

29.10.40

29/10.

Issue to the Deputy Controller of Stationery

D.10,449. S.N.34.

May be filed.

Budget clerk should see.

MS 5.11.40

6.11.40

7/11/40

Fc I. The packages to be marked "M.A.T" (1)

Issued 23/2/40 S.N.1 L. R. No.

N.B. No additions and alterations in the list of articles noted in this form should be made. with 6 rubber stamps indents in duplicate

Special Notice.—The Stationery Stores close annually from the 1st April to 15th April for Stock-taking. Ordinary Indents received up to the 28th February will be complied with before the stores are closed; but special and urgent Indents will, as far as possible, be met if received before the 10th March.

ANNUAL INDENT for Stationery for the year from the 1st April 1940 to the ~~30th~~ 31st March 1941

~~Office of the~~ Offices under the Mysore Assigned Tract.

~~and offices subordinate thereto.~~

I do hereby certify that this indent has been carefully prepared *and each item valued according to the Price List for the current Financial year* 1939-40 in my office with reference to the rules regarding the preparation and submission of indents for stationery, and I have satisfied myself that the whole of the stationery indented for is absolutely necessary.

No. D 799/40 *dated* Bangalore, *the* 23rd February *19*40

Signature O/C.

Designation FOR SECRETARY TO THE RESIDENT IN MYSORE.

N.B.—Indenting officers will please quote number and date of their indents whenever referring to the same.

Directions to be marked on the packages.

The articles indented for should be despatched to the Secretary to the Hon'ble at the Resident in Mysore care of Bangalore Cantonment To be forwarded by Goods Train

Numerical Strength of the Office Establishment using the Stationery.

Head of the Department	
No. of Gazetted Officers	14
Clerks	312
Inferiors using Stationery	17
TOTAL	343

N.B.—Military officers who receive their supplies free are requested to write in the space "A" the words "On credit note" and also to state at "B" the name of the Account Office at which the freight is payable.

A B

Certified that the value of the articles indented for is checked by me and ~~that the total value does not exceed the fixed allotment which is Rs.~~ † the cost can be met from the provision made for the purpose in the Mysore Assigned Tract Budget for 1939-40

No. D.F. 99-40/41A.

Date 23rd February *19*40

Signature of Controlling Officer O/C

Designation for SECRETARY TO THE RESIDENT IN MYSORE.

† Please state in figures.

The space below is reserved for use in the Stationery Office.

Stationery Office Indent Register No. Date

Date of receipt in Store

Stationery Office Receipt No. Date

Entered in Valuation Register, *vide* page Issue.

itial

Indent Checker. *Deputy Controller of Stationery*

MGIPC—S2—141DC3—14-2-30—16,000.

2)

Note.— Column 2A is for the use of the Officers of the United Provinces only.

1	2	2A For U. P. only.	3	4	5	6	7
Serial No. of articles.	Description of articles.	Average consumption of past three years.	Quantity in hand on date of indent.	Quantity indented for.	Rate.	Value of articles indented for.	Quantity allowed by Controlling Officer or Stationery Office.
	Drawing Papers.						
14.	Tracing, 40" x 30".	Imp.	Half a quire.	58/5	1 7 0		
	Cream-laid, Machinemade.						
53.	Foolscap, 10lbs.	Local.	4 Rms.	2/3	8 12 0		
	Azure-laid, Machinemade.						
62.	Double Foolscap, 24 lbs.	"	11 Rms.	5/8	60 8 0		
63.	Foolscap, 12 lbs.	"	6 Rms.	2/12	16 8 0		
	Cream-wove, Machinemade.						
68.	Double Foolscap, 24 lbs.	"	4 Rms.	5/4	21 0 0		
69.	Foolscap, Ruled, 12 lbs.	"	9 Rms.	2/12	24 12 0		
	D.O. Note Papers.						
72.	Quarto post, fly, 12 lbs.	"	½ Rm.	2/10	1 5 0		
75.	Large post, 8vo, single sheet, 3 lbs.	"	2 Rms.	-/11	1 6 0		
76.	Small post, 8vo, ~~fly~~ fly.	"	½ Rm.	-/14	0 7 0		
77.	Small post, 8vo, s/s. 2 lbs.	"	1 Rm.	-/7	0 7 0		
95.	Envelopes-D.O.	Imp.	50.	13/11	0 11 0		
	Printing papers - White.						
108.	Double Super Royal, 62 lbs.	Local.	Half a quire.	12/4	0 5 0		
124.	Demy, 21 lbs.	"	1 Rm.	4/3	4 3 0		
129.	Double Foolscap, 24 lbs.	"	20 Rms.	4/12	95 0 0		
130.	Double Foolscap, 20 lbs.	"	19 Rms.	3/15	74 13 0		
131.	Double Foolscap, 16 lbs.	"	40 Rms.	3/3	127 8 0		
	Semi-bleached.						
149.	Double Foolscap, 20 lbs.	"	1 Rm.	3/15	3 15 0		
150.	- do - 16 lbs.	"	1 Rm.	3/3	3 3 0		
	B a d a m i.						
168.	Double Foolscap, 20 lbs.	"	5 Rms.	3/2	15 10 0		
169.	Double Foolscap, 16 lbs.	"	16 Rms.	2/8	40 0 0		Not stocked
	Coloured.						
172.	Royal, 25 lbs. 20" x 26" (blue, green, orange, pink, and yellow).	"	¼ Rm.	5/12	1 2 0		
	White Cartridge.						
185.	Special size, 84 lbs.	"	¼ Rm.	16/14	3 6 0		
	Half-Bleached Cartridge.						
187.	Imperial, 60 lbs.	"	1/8 Rm.	12/1	1 8 0		
	Typewriting papers.						
191.	Foolscap Folio, 2lbs.	Imp.	2 Rms.	2/3	4 6 0		
192.	- do - 3 lbs.	"	3 Rms.	2/15	8 13 0		
193.	- do - 4 lbs.	"	8 Rms.	3/2	25 0 0		
194.	Large post quarto, M.F. 6 lbs.	"	1 Rm.	4/4	4 4 0		
196.	Antique cream laid f'cap. 2lbs.	Lcl.	19 Rms.	1/8	28 8 0		

C.O 578-11-0

Columns 9 to 12 inclusive are for use in the Stationery Office.

	8			9	10	11						12	13
	Value of stores passed.			Full description of articles (if any) not correctly described in column 2 or substituted by Stationery Office.	Quantity in column 7 supplied or due.	VALUE OF THE ARTICLES SUPPLIED.						Distinguishing mark A, B, C, etc., on the box containing the item.	REMARKS.
						Local ~~Imported.~~			Imported ~~Local.~~				
	R	a.	p.			R	a.	p.	R	a.	p.		
					Supld.	1	7	4					
1					~~Supplied~~ do-	8	12	0					
2					-do-	60	8	0					
3					-do-	16	8	0					
4					-do-	21	-	-					
					-do-	24	12	0					
5					-do-	1	5	0					
6					-do-	1	6	0					
7					-do	0	7	0					
					-do-	0	7	0					
8					-do-	0	10	11					
9					-do-	0	4	9					
					-do-	4	3	6					
10					-do-	95	0	0					
11					-do-	74	13	0					
					-do-	127	8	0					
12					-do-	3	15	0					
13					-do-	3	3	0					
14					-do-	15	10	0					
15					-do-	1	7	0					
16					-do-	4	3	6					
17					-do-	1	7	11					
18													
19					-do-				4	6	0		
					-do-	8	13	0					
					-do-	25	-	-					
20					-do-	4	4	-					
						506	156		4	6	0		

Note.—Column 2A is for the use of the Officers of the United Provinces only.

1	2	2A For U. P. only.	3	4	5	6	7
Serial No. of articles.	Description of articles.	Average consumption of past three years.	Quantity in hand on date of indent.	Quantity indented for.	Rate.	Value of articles indented for.	Quantity allowed by Controlling Officer or Stationery Office.
							B.F 578-11-D
198.	Antique cream laid, Foolscap, 4 lbs.	Local.		7 Rms.	1/12	12 4 0	
199.	Foolscap Folio, 3 lbs.	"		14 Rms.	-/12	10 8 0	
	Blotting.						
202.	White, Demy, 40 lbs.	Imp.		Half Rm.	20/8	10 4 0	
203.	White, Demy, 40 lbs.	Local.		7 Rms.	11/2	77 14 0	
	Papers - Other kinds.						
211.	Double Foolscap, 15 lbs.	"		1 Rm.	2/13	2 13 0	
	Brown Wrapping Paper.						
215.	Super Royal, 40 lbs.	"		2 Rms.	5/13	11 10 0	
216.	Super Royal, 30 lbs.	"		11 Rms.	4/6	48 2 0	
218.	Large Royal, 40 lbs.	"		4 Rms.	5/13	23 4 0	
220.	Demy, @ 30 lbs.	"		1 Rm.	4/6	4 6 0	
222.	Double Foolscap, 40 lbs.	"		¼ Rm.	5/13	1 7 8	
223.	Double Foolscap, 24 lbs.	"		10 Rms.	3/8	35 0 0	
	Typewriting Carbon Paper.						
224.	Foolscap folio, black one side Light Weight.	Imp.		7 Rms.	5/15	41 8 0	
225.	- do - Standard Weight.	"		2 Rms.	5/15	11 14 0	
227.	Foolscap black, Standard Weight.	Lcl.		Half Rm.	5/6	2 11 0	
228.	Brief, black, one side, Light Weight.	Imp.		2 Qrs.	11/14	1 3 0	
229.	- do - Standard Weight.	"		2 Qrs.	11/14	1 3 0	
	Pen Carbon Paper.						
230.	Foolscap folio, blue one side.	Local.		1½ Rm.	5/1	6 4 3	
	Pencil Carbon Paper.						
231.	Black both sides, Demy.	"		1 Qr.	16/7	0 13 0	
232.	Black one side, Demy.	"		3 Qrs.	12/9	1 14 0	
	Duplicating Paper.						
233.	Foolscap folio, absorbent, 6½ lbs.	"		12 Rms.	1/8	18 0 0	
234.	Foolscap folio, semi-absorbent.	Local.		1 Rm.	1/8	1 8 0	
	Envelopes.						
241.	S.E.1. Note size, Manilla.	"		5000	1/13	9 1 0	
242.	S.E.2. Small post, 8vo, Manilla.	"		6500	2/7	15 13 6	
243.	S.E.3. Large post, 8vo. Cream-wove.	"		8000	3/11	28 8 0	
		"		8500	3/5	28 2 6	
244.	S.E.4. Foolscap, Cream-wove.	"		17000	3/5	56 5 0	
245.	S.E.5, Foolscap, Manilla.	"		6500	3/12	24 6 0	
248.	S.E.6. Manilla.	"		900	12/5	11 1 3	
249.	S.E.7. Manilla.	"		900	23 15	21 8 9	
250.	S.E.8, Manilla, File size.	"					

C.D.1099-C

Columns 9 to 12 inclusive are for use in the Stationery Office.

	8			9	10	11						12	13
	Value of stores passed.			Full description of articles (if any) not correctly described in column 2 or substituted by Stationery Office.	Quantity in column 7 supplied or due.	Value of the articles supplied.						Distinguishing mark A, B, C, etc., on the box containing the item.	Remarks.
						Imported.			Local.				
	₹	a.	p.			₹	a.	p.	₹	a.	p.		
				SL NOS: 199/231 due	— do —	4	6	0	506	15	5		
					— do —				10	8	0		
									10	4	0		
					— do —				77	14	0		
					— do —				2	13	0		
21													
22					— do —				11	10	0		
					— do —				48	2	0		
23					— do —				23	4	0		
					— do —				4	6	0		
					— do —				1	7	3		
					— do —				35	-	-		
24													
25					— do —				80	1	0		
					— do —				22	14	0		
26					— do —				2	11	0		
					— do —				2	4	7		
Passed for Supply.					Value of Supply — do —				2	4	7		
					— do —				6	5	3		
27													
					— do —				2	12	1		
28													
					— do —				18	-	-		
					— do —				1	8	0		
29													
30													
					— do —				9	1	0		
					— do —				15	13	6		
31					— do —				29	8	0		
					— do —				28	2	6		
					— do —				56	5	0		
32					— do —				24	6	0		
					— do —				11	1	2		
					— do —				21	8	6		

BF 1099-0-6

251.	S.E.6A. Cloth-lined, Foolscap Service.	Local.	100	21/15	2	3	0
	Demi-official.						
259.	Cream-wove, (Service)	"	125	9/2	1	2	3
264.	Large Post, 8vo., H.G.	"	250	5/12	1	7	0
266.	- do - 8vo., M.F.	"	125	5/6	0	10	9
277.	C.W.Cabinet, Small, M.F.	"	125	16/11	2	1	5
	Pencils.						
307.	BBB.	"	7 Doz.	-/6	2	10	0
308.	BBBBBB	"	2 Doz.	-/6	0	12	0
309.	F.	"	2 Doz.	-/6	0	12	0
312.	H.B.	"	47 Doz.	-/6	17	10	0
313.	H.	"	1 Doz.	-/6	0	6	0
314.	H.H.	"	3 Doz.	-/6	1	2	0
315.	H.H.H.	"	6 Doz.	-/6	2	4	0
	Rulers.						
318.	Flat, 12"	"	1 Doz.	7/1	0	9	5
	Miscellaneous.						
322.	Pens, Mapping Steel.	Imp.	3 No.	-/13	0	3	3
323.	Pins, Drawing ½"	"	1½ Gross.	1/1	1	9	6
324.	" " ¾"	Local.	Half "	1/11	0	13	6
331.	Shilling Colour Box, Complete.	Imp.	2 No.	1/1	2	2	0
333.	Ink, Drawing, liquid, waterproof, assorted, 1 oz. a phial.	Imp.	3 No.	2/1	0	8	3
	Writing Materials.						
397.	Erasers, India Rubber, Painted	"	2 Doz.	2/6	0	6	4
398.	Erasers, Ink and Pencil, Small	"	16½ Doz.	-/7	7	3	6
399.	Ink, fluid, Blue Black, 40 oz. a jar.	Local.	54 Jars.	8/2	36	8	6
400.	Ink, fluid, Red, 20 oz. a jar	"	51 Jars.	6/7	27	5	9
401.	Ink Powder, Blue Black.	"	15 Doz.	1/13	27	3	0
402.	Ink Powder, Red.	"	16½ Doz.	0/11	11	5	6
403.	Ink, Blue Black, Registration, in 24 oz. bottles.	"	3 No.	3/2	0	12	6
405.	Ink, Red, Registration, 40 oz. a jar.	"	3 No.	16/13	4	3	3
406.	Ink, Blue Black, for Fountain pens, in 4 oz. phials.	"	75 No.	1/5	8	3	3
407.	Ink, Red, for Fountain-pens, in 4 oz. phials.	"	6 No.	1/3	0	9	6
410.	Pencil rubber, soft.	Imp.	11 Doz.	-/5	3	7	0
412.	Ink Glasses.	Local.	2 Doz.	4/12	0	12	8
413.	- do - Ogale pattern.	"	4 Doz.	1/15	7	12	0
416.	Slates, Foolscap.	Imp.	4 No.	4/1	1	5	8
419.	Slate Pencils (50 in a box).	"	14 boxes.	-/10	8	12	0

C D 1283-13-3

Columns 9 to 12 inclusive are for use in the Stationery Office.

	8	9	10	11		12	13
	Value of stores passed.	Full description of articles (if any) not correctly described in column 2 or substituted by Stationery Office.	Quantity in column 7 supplied or due.	VALUE OF THE ARTICLES SUPPLIED. Imported.	Local.	Distinguishing mark A, B, C, etc., on the box containing the item.	REMARKS.
	℞ a. p.			℞ a. p.	℞ a. p.		
		Sls. Nos. 259, 277 & 410 due	suplid.		2 5 1		
			do		~~1 7 0~~		
			do		1 7 0		
33			do		0 10 9		
34			do		2 10 0		
			do		0 12 0		
35					0 12 0		
					17 10 0		
					0 6 0		
					1 2 0		
36					2 4 0		
			do		0 9 5		
37							
38			do		0 3 3		
			do	1 9 6			
			do		0 13 6		
39			do	2 2 0			
			do	0 8 3			
40			do		0 6 4		
			do	7 3 6	~~7 3 6~~		
			do		36 9 0		
41			do		27 5 9		
			do		27 3 0		
			do		11 5 6		
			do		0 12 6		
42			do		4 3 3		
43			do		8 3 3		
			do		0 9 6		
			do	3 12 0			
44			do		7 12 0		
			do	1 5 8			
			do	8 12 0			

Note.—Column 2A is for the use of the Officers of the United Provinces only

1 Serial No. of articles. Each	2 Description of articles	2A For U. P. only. Average consumption of past three years.	3 Quantity in hand on date of indent.	4 Quantity indented for.	5 Rate.	6 Value of articles indented for.	7 Quantity allowed by Controlling Officer or Stationery Office.
	Pen Nibs.						
424.	H. and W. Presidency 'J' Broad (short).	Imp.		1 Gross.	1/2	1 2 0	
425.	H. and W. Coppered Broad. Medium.	"		2 Gross.	1/4	2 8 0	
429.	H. and W. Coppered, Fine.	"		3½ Gross.	1/4	4 6 0	
428.	H. and W. Presidency 'J' Fine.	"		2 Gross	1/2	2 4 0	
432.	H & W. No.292, Bronzed, Fine.	"		1 Gross	-/11	0 11 0	
433.	No.303, Bronzed, Fine.	"		1 Gross.	-/10	0 10 0	
435.	Waverly Pattern, Big.	Local		1 Gross.	-/11	0 11 0	
436.	Waverly Pattern, Small.	"		2 Gross.	-/9	1 2 0	
437.	Red Ink.	"		11 Gross.	-/7	4 13 0	
438.	Ball Pointed, Grey.	Imp.		4 Gross.	-/14	3 8 0	
439.	Ball Pointed, Gilt.	"		2 Gross.	1/7	2 14 0	
441.	Latem pattern.	Local.		(20 Gross.	-/6	7 8 0	
	Penholders.						
442.	Clerical.	Local.		2¼ Gross.	2/2	4 12 6	
443.	Officers'	"		9 Doz.	4/15	3 11 3	
444.	" Cellulose.	"		2 Doz.	6/13	1 2 0	
	Pencils.						
445.	Brown.	"		2 Doz.	-/9	1 2 0	
446.	Blue.	"		12 Doz.	-/9	6 12 0	
447.	Green.	"		7 Doz.	-/9	3 15 0	
448.	Red.	"		18 Doz.	-/9	10 2 0	
449.	Red and Blue.	"		9 Doz.	-/9	5 1 0	
450.	Yellow.	"		1 Doz.	-/9	0 9 0	
451.	Lead, Ordinary, Hard.	"		1 Gross.	2/8	2 8 0	
452.	Lead, Ordinary, Middling.	"		1 Gross.	2/8	2 8 0	
453.	Lead, Ordinary, Soft.	"		1 Gross.	2/8	2 8 0	
454.	Reporters, Kohinoor.	Imp.		2½ Doz.	1/14	3 12 0	
455.	Copying.	Local.		18 Doz.	-/11	12 6 0	
457.	Crayons or Chalk Pencil-White.	"		13 Boxes.	-/7	5 11 0	
458.	Crayons or Chalk Pencil of assorted colours.	"		12 Boxes.	-/11	8 4 0	
	Wooden Rulers.						
462.	Round, 18".	Local.		1 Doz.	1/6	1 6 0	
463.	Round, 12"	"		2 No.	1/-	0 2 8	
	Binding Materials.						
464.	Binding Cloth, various pattern, in continuous rolls.of 38" x 40 yds.	Imp.		3 Yds.	-/10	1 14 0	
467.	Grey Jaconet, 30"	Local.		2 Doz.Yds.	-/14	1 12 0	
468.	Grey, Domestic, 30"	"		6 Yds.	1/2	0 9 0	
469.	Longcloth, 36"	"		6 Doz.Yds.	2/5	13 14 0	
	Straw Boards.						

B F 1283-13-3

C D- 1410-3-8

olumns 9 to 12 inclusive are for use in the Stationery Office.

	8	9	10	11						12	13
	Value of stores passed.	Full description of articles (if any) not correctly described in column 2 or substituted by Stationery Office.	Quantity in column 7 supplied or due.	Value of the articles supplied.						Distinguishing mark A, B, C, etc., on the box containing the item.	Remarks.
				Imported. 25-4-11.			Local. 351-10-9.				
	£ s. d.			£	s.	d.	£	s.	d.		
			— do —	1	2	0					
			— do —				2	10	0		
45				—	4	0					
46											
47			do —				0	11	0		
			— do —								
48			— do —				1	2	0		
			— do —	3	8	0	4	13	0		
49	S V R.		— do —				2	8	0		
50	Rant.	Local	Supplied				1	14	-		
51	Lawfulness gaiters comfort	Local.	Supplied				1	14	-		
52							1	14	-		
							4	12	6		
53			Supplied				1	2	2		
			— do —				1	2	0		
			— do —				6	12	0		
54			— do —				4	13	0		
55		El.	— do —				10	2	0		
							6	3	-		
56		Ex.					—	11	-		
							2	8	-		
							2	8	-		
57							2	8	-		
							4	11	-		
58		Wood.					12	6			
							6	11	0		
							8	4	-		
59							1	6	-		
							-	2	8		
60							1	14	0		
							1	12	0		
							-	9	-		
61		Of sorts &c.					19	8	0		
62		34½"/35 wide. Local.									
63											
				32	2	11	1168	6	1		

Note.--Column 2A is for the use of the Officers of the United Provinces only.

1	2	2A For U. P. only.	3	4	5	6	7
Serial No. of articles.	Description of articles.	Average consumption of past three years.	Quantity in hand on date of indent.	Quantity indented for.	Rate.	Value of articles indented for.	Quantity allowed by Controlling Officer or Stationery Office.
	Straw Boards.						
480.	Super Royal, 8d. XX.	Local.	25 No.	16/5	4 1 3		
484.	Royal, 8d. XX.	"	25 No.	14/7	3 8 9		
493.	Double 8d. (D. Fcap.) 6d.	"	50 No.	8/10	4 5 0		
494.	Double 6d.	"	25 No.	4 /6	1 1 6		
497.	Foolscap, 8d.	"	25 No.	4/6	1 1 6		
	(Please pack ~~them~~ these boards separately and give serial numbers to facilitate distribution)						
	Tapes.						
499.	Tape, red, ½", 7 yds.a skein.	"	11 Doz.	-/9	6 3 0		
500.	" " ¼" -do-	"	1 Doz.	-/7	- 7 0		
501.	~~X~~ Tape White, 5/8"	"	2400 yds.	-/11	16 8 0		
	Thread.						
502.	Ball (¼ oz. ball).	Imp.	¾ lb.	3/-	2 4 0		
504.	Reel.	"	3 No.	2/5	0 9 3		
	Twines.						
505.	Coloured, in balls of 4 oz.	Local.	3 Doz.	2/15	8 13 0		
506.	White.	"	5 Doz.	2/-	10 0 0		
507.	Hemp, in balls of 4 oz.	"	4½ Doz.	1/11	7 9 6		
508.	Jute.	"	60 lbs.	-/3	11 4 0		
	Miscellaneous Articles.						
515.	Wooden blotters.	Local.	1½ Doz.	2/15	4 6 6		
516.	Bodkins.	"	¼ Doz.	1/9	0 6 3		
517.	Cloth, Wax.	"	3 pieces	-/14	2 10 0		
522.	Envelope case.or Cabinet.	"	1 No.	2/14	2 14 0		
524.	Gum Arabic, Picked.	"	90 lbs.	-/6	33 12 0		
525.	Office Paste, 5 oz. bottles.	"	1½ Doz.	3/8	5 4 0		
526.	Gum liquid, 5 oz. bottles.	"	10 Doz.	1/8	15 0 0		
527.	Gum Bottles, empty, with stoppers and brushes, complete.	"	½ Doz.	-/14	0 3 6		
532.	Ink, for numbering machines, in 2 oz. phials, assorted colours.	"	1 No.	-/6	0 6 0		
533.	Knives, Desk.	"	7 Doz.	1/8	10 8 0		
534.	Letter Scales with Weights, complete.	"	1 No.	6/3	6 3 0		
536.	Ink for Marking Cloth (½ oz. a phial.)	"	Half Doz.	1/1	0 8 6		
538.	Needles, Small.	Imp.	20 No.	4/2	0 1 0		
539.	" Sail, No.14.	"	25 No.	15/11	0 6 3		
541.	Paper Clips, Bulldog.	"	2 Doz.	-/10	1 4 0		
542.	Paper Clips, Foolscap	Local.	½ Doz.	8/4	2 1 0		
543.	Paper Clips, Gem pattern.	"	5 Doz. boxes.	1/1	5 5 0		
544.	Paper Cutters.	"	2 Doz.	1/9	3 2 0		

BF 1410-3-8

C. O. 1582·5·5

Columns 9 to 12 inclusive are for use in the Stationery Office.

	8	9	10	11						12	13
	Value of stores passed.	Full description of articles (if any) not correctly described in column 2 or substituted by Stationery Office.	Quantity in column 7 supplied or due.	Value of the articles supplied.						Distinguishing mark A, B, C, etc., on the box containing the item.	Remarks.
				Imported.			Local.				
				32-2-11.			468-6-1.				
	R a. p.			R	a.	p.	R	a.	p.		
			Supplied				4	1	3		
			Supplied				3	9	9		
			Supplied				4	5	-		
64			Supplied				1	1	6		
			Supplied				1	1	6		
65			Supplied				6	3	-		
66			Supplied				-	7	-		
67			Supplied				16	8	-		
			Supplied				2	4	-		
			Supplied								
68		Thread ball	Supplied				8	13	-		
69			Supplied				10	-	-		
			Supplied				7	9	6		
							11	4	-		
70		Twine pink in 4 ℔ a ball Local.	Supplied				4	6	6		
71		Twine White in 4 ℔. a ball local					-	6	3		
72		local	Supplied				2	10	-		
		Twine local.	Supplied				2	14	-		
73		Special.	Supplied				33	12	-		
74			Supplied				5	4	-		
75			Supplied				15	-	-		
76			Supplied				-	3	6		
77		Black local	Supplied				-	6	-		
78			Supplied				10	8	-		
			Supplied				6	3	-		
79			Supplied				-	8	6		
80		local.	Supplied	-	1	-					
81							1	4	-		
				-	6	3	2	1	-		
82							5	5	-		
83							3	2	-		
				32-10-2			639-7-4				

Note.—Column 2A is for the use of the Officers of the United Provinces only.

1	2	2A For U. P. only.	3	4	5	6	7
Serial No. of articles.	Description of articles.	Average consumption of past three years.	Quantity in hand on date of indent.	Quantity indented for.	Rate.	Value of articles indented for.	Quantity allowed by Controlling Officer or Stationery Office
545.	Paper Weights, Glass.	Local.	3½ Doz.	1/3	4 2 6		
546.	Pins. 1"	"	27 Doz.	-/13	21 15 0		
547.	Pincushions.	"	2½ Doz.	-/13	1 13 3		
548.	Paper Fastener, Brass, round head, ½". S.2.	Imp.	40 Boxes.	-/3	7 8 0		
550.	Docket Punch. (Nine No.)	Local.	4 No.	1/1	9 9 0		
552.	Scissors, 6"	"	3½ Doz.	4/11	15 3 9		
553.	Sealing Wax, Red (for general service).	"	24 No. boxes	-/13	19 8 0		
558.	Black (in 1-md.wooden box). *In this connection please see letter from the Controller of Printing, No.SP.98-7074, dated 18th February 1936.	"	1 Md.	5/8	5 8 0*		
567.	Tags, Cotton (white, 5")	Local.	15,000	-/11	10 5 0		
568.	Thread, Cotton, yellow and Chocolate plies, in balls of 2 tolahs.	"	38 Doz.	-/5	11 14 0		
	Blank Books.						
574.	Cream Wove, Foolscap, ¼ Qr.	Local.	12 No.	-/3	2 4 0		
575.	- do - 1 Qr.	"	42 No.	-/4	10 8 0		
576.	- do - 2 qrs.	"	26 No.	-/6	9 12 0		
577.	- do - 3 qrs.	"	2 No.	-/14	1 12 0		
578.	- do - 4 qrs.	"	18 No.	1/1	19 2 0		
580.	- do - 6 qrs.	"	2 No.	1/8	3 0 0		
581.	(a) Exercise Books, wide Ruled	"	2½ Doz.	-/15	2 5 6		
	File Books.						
585.	Large, 21" x 15"	"	3 No.	1/2	3 6 0		
586.	Foolscap, 14½" x 10½", with 250 guards.	"	4 No.	-/15	3 12 0		
	Note Books.						
590.	Note Book.	"	27 No.	-/4	6 12 0		
591.	Shorthand-Writer's Note Book.	"	43 No.	-/5	13 7 0		
	Thumb Impression Materials.						
593.	Thumb impression oil.	"	6 No.	-/2	0 12 0		
	Standardised Note Sheets.						
597.	Note Sheet Blocks, Azure-laid, plain (Block of 100 sheets).	"	200 No.	-/5	62 8 0		
598.	Routine Note Sheet Blocks (semi-bleached) (Block of 100 sheets).	"	80 No.	-/5	25 0 0		
599.	Draft Letter Continuation Sheet Blocks (semi-bleached) (Block of 100 sheets).	"	30 No.	-/5	9 6 0		
	Rubber Stamps, etc.						
600.	Ink, Aniline Blue & Red.		3½ Doz.	-/11	2 3 9		
601.	Uninked Pad for Rubber Stamps.		18 Pads.	-/3	3 6 0		

1592-5-5

1869-0-2

Columns 9 to 12 inclusive are for use in the Stationery Office.

	8			9	10	11						12	13
	Value of stores passed.			Full description of articles (if any) not correctly described in column 2 or substituted by Stationery Office.	Quantity in column 7 supplied or due.	VALUE OF THE ARTICLES SUPPLIED.						Distinguishing mark A, B, C, etc., on the box containing the item.	REMARKS.
						Imported 32-10-2			Local 639-7-4				
	R	a.	p.		Supplied	R	a.	p.	R	a.	p.		
					Supplied	18	9	–	1	13	3		
					Supplied				4	2	6		
84					Supplied	7	8	–					
85				32 Boxes supplied and rest not available –									
				(32 Sticks a sur Local	Supplied				9	9	–		
				1 Box Postal Sealing wax Black cmd above local	Supplied				15	3	9		
86					Supplied				19	8	–		
87													
					Supplied				5	8	–		
88					Supplied				10	5	–		
					Supplied				11	14	–		
					Supplied				2	4	–		
89					Supplied				10	8	–		
					Supplied				9	12	–		
90					Supplied				1	12	–		
					Supplied				19	2	–		
91					Supplied				3	–	–		
					Supplied				2	5	6		
92					Supplied				3	6	–		
93					Supplied				3	12	–		
					Supplied				6	12	–		
94				Local.	Supplied				13	7	–		
					Supplied				–	12	–		
					Supplied				62	6	–		
95				18a Phials Lt.	Supplied				25	–	–		
					Supplied				9	6	–		
				Local.	Supplied				1	3	3		
96													
97				Buff Sheet Clocks Local	Supplied				1	3	3		
98					Supplied				3	6	–		
99													
100				Local.		58	11	2	896	13	10		
				Phials									
101	182			21 Ink Antiline	Blue Local.								
	182A Local			21 " "	Red Local.								

Note.—Column 2A is for the use of the Officers of the United Provinces only.

1	2	2A For U. P. only.	3	4	5	6	7
Serial No. of articles.	Description of articles.	Average consumption of past three years.	Quantity in hand on date of indent.	Quantity indented for.	Rate.	Value of articles indented for.	Quantity allowed by Controlling Officer or Stationery Office.
	Typewriter Accessories.						
	Ribbons.						
711.	Record Black	Local.		11 Doz.	5/4	57 12 0*	
712.	Record Bichrome (Red & Black)	"		3½ Doz.	5/3	18 2 6*	
713.	Record Portable Black.	"		2½ Doz.	4/2	10 5 0*	
	*(For use on Remington Typewriters)						
	Miscellaneous.						
720.	Brushes, long handled.	Local.		6 No.	-/11	0 5 6	
721.	" Type-cleaning.	"		3 No.	-/11	0 2 9	
722.	Eraser, Large, for T.W.	Imp.		3½ Doz.	-/12	2 10 0	
723.	Oil for T.W. in 1-Oz. phials.	Local.		3 No.	-/2	0 6 0	
724.	Pocket Oiler.	Local.		4 No.	-/12	0 3 0	
	For Roneo Rotary Duplicator.						
728.	Ink, Black, in 1 lbs tins - Water soluble.	Local.		2 tins.	-/15	1 14 0	
730.	Brush for Roneo.	"		3 No.	1/8	0 6 0	
731.	Ink Pad.	Imp.		2 No.	-/11	1 6 0	
732.	Waxless Indestructible Stencil Paper, foolscap (grade I), with T fitting.	Imp.		9½ qrs.	1/15	18 6 6	
733.	Ink, Black, in 1 lb. tube.	Local.		3 No.	1/6	4 2 0	
734.	Waxless Indestructible Stencil Paper, foolscap (grade I) (Printing Surface - 7¾" x 12¼")	Imp.		1 qr.	1/15	1 15 0	
	For R.R.R.Duplicator.						
737.	Ink, Black, in 1 lb. tube.	Local.		2 tubes.	1/7	2 14 0	
738.	Waxless Indestructible Stencil Paper - Foolscap(grade II)	Imp.		2 qrs.	2/14	5 12 0	
738x							
	For Cyclostyles and Flat Duplicators.						
739.	Ink, Black, in 7 oz. tubes.	Local.		1 Doz.	3/15	3 15 0	
742.	(Wax) Stencil, foolscap, for Typewriting)	Imp.		1 qr.	1/7	1 7 0	
743.	Cyclostyle Style (Wheel Pen).	"		1 No.	2/10	2 10 0	

B-F184-9-2

Total 2003-10-5

Annual Indent Form.	12
Supplementary -do-	12
Form for indent for Rubber Stamps.	12

lumns 9 to 12 inclusive are for use in the Stationery Office.

	8			9	10	11						12	13
	Value of stores passed.			Full description of articles (if any) not correctly described in column 2 or substituted by Stationery Office.	Quantity in column 7 supplied or due.	VALUE OF THE ARTICLES SUPPLIED.						Distinguishing mark A, B, C, etc., on the box containing the item.	REMARKS.
						Imported.			Local.				
						58-11-2.			896-13-10.				
	R	a.	p.			R	a.	p.	R	a.	p.		
				Remington dw. 1/2"	Supplied Local								
					Supplied				57	12	-		
				"	Supplied				18	2	6		
				"	Supplied				10	5	-		
102				Special	Supplied				-	5	6		
					Supplied				-	2	9		
				"	Supplied				2	10	-		
103				"	Supplied				-	6	-		
				for Roneo duplicator	Supplied				-	4	-		
104													
				Excludes Roneo Stencil	Supplied				1	14	-		
				with T. fitting (C. 500 Sheets)	Supplied				-	6	-		
105				for flat-Rotary Duplicator					1	6	-		
					Supplied								
106				wavelex type Stencil J cap.									
				Grad I. for flat-rotary	Supplied (C. 500 Sheets a ream)				17	7	-		
107									4	2	-		
					Supplied								
108									1	15	-		
									2	14	-		
109				wavelex type Stencil J cap. for 3R. Dup. Grad II Koreska									
									5	12	-		
									3	15	-		
110													
				Type Stencil J cap for flat Duplicator (C 800 Sheets a ream									
									2	14	-		
Passed for Supply Rs.				Less from	Value of Supply 13, Rs.	58	11	2	1036	13	7		
						1	8	-			4		
									3	11	3		
Total value of articles passed Rs.					Total Value of Supplies Rs.	57	3	2	1034	9	2		
						4	6		8 71	-	2		
						61	9	2	1905	9	4	Rs.	1967-2

[Please return this Receipt duly signed on arrival of Stores.]

MEMORANDUM No. 2183 **A. D.**

The undersigned has the honour to advise despatch by on the of the articles of stationery as shown as supplied in column 10 of this form, and to request that the Form of Receipt given below* may be filled up and signed, and this form returned *within seven days.*

In case of shortage the informations at A, B, C, etc.,† below may be given and the boxes preserved.

To prevent unnecessary charges to the State in the shape of cost of transit, no articles should be returned without previous reference.

Description of packages.	Number of packages.	Number marked on packages.
20/ 1-19-19 No	So. Bates	
20 = one	8 Case	3 Sn. — (New).
21 - 30 - 10 No	3 Cases.	2 Sn. — (")
31 - 1 No	2 cases.	2 Sn. — (").
32 - 45 - 14 No	2 Cases	2 Sn. — (")
46 = 1 No	6 Case.	Sn 80 — Jubbulpore
47/48 = 1 No.	Opt. Case 2 Sn.	

CALCUTTA,

CENTRAL STATIONERY STORE,

The 24/4 *of* 1940 *Advice-writer.* *Deputy Controller of Stationery.*

***Receipt (For Local delivery only).**

Examined and delivered at the Stationery Office by

Received the articles shown as supplied in column 10 in good condition by

this day, the 19 . *Designation*

Countersignature

Date 19 . *Designation*

***Receipt (For other offices).**

I hereby certify that I have received in good condition the stationery shown as supplied in column 10 as above advised. The cases were opened and the stationery was examined in my presence, *vide* Stationery Rules.

The total value of the supply as shown on the last page in column 11 has been noted.

[*N.B.*—Remarks regarding deficiency or the condition of the stores should be stated below to bring em prominently to the notice of the Stationery Office.]

Articles received short against items :—

Articles received damaged against items. (Nature of damage should be stated) :—

†A. Date of arrival of Packages.

Date of arrival of this Form.

Date of unpacking and checking.

D. Who supervised this.

E. If not supervised by Head of Office, why not?

F. Did the boxes show signs of having been tampered with in transit? If so, the number marked on the box so received should be quoted.

G. Whether any article was received in excess of what is shown as supplied in column 10.

I have returned, duly signed, all receipts for supplies received from the Stationery Office.

No. DF 99-40/9th.
May 1940.

Signature (Sd) D H Bisbee,

Designation

S N 2

No.D.F.99-40/G & A. Dated 16th March 1940.

From

The Secy. to the Resident.

To

1) The Collector & Dist.Magte.,
2) Inspecting Asst.Commr. of Income-tax,
3) The Residency Surgeon,
4) The Commissioner of Police,
5) The Inspector of Schools,
6) The Dist. & Sessions Judge, Registrar of Assurances and Registrar of Joint Stock Companies,
7) The Officer in charge of the Hon'ble the Resident's Treasury, C & M Station, Bangalore

Economy in stationery expenditure.

Sir,

I am directed to refer to your annual indent for stationery for the year 1940-41 and to inform you that you should use every possible economy to save stationery during the year, as it is unlikely that, in the absence of clear justification, such large indents will be met next year.

I have, etc.,

for Secy. to the Resdt

GOVERNMENT OF INDIA. C. S. O. 169.

S.N.B.3

Deputy Controller, ~~Stationery,~~ Calcutta.

PACKING MEMO. (For checking contents of packages and is to be retained by Indenting Officer.)
Your Original Indent will follow for acknowledgment and return to this office.

(I. R. No. 7689/41) Receipt No. 21183. dated 1/3/40.

List of Stationery supplied to the Secy. to the Hon'ble the Resident in Mysore Bangalore Cantt. in compliance with his Indent No. D 799-40 of 23/2/40.

OFFICE OF THE HON'BLE THE RESIDENT IN MYSORE, BANGALORE. 30 MAR. 1940. Diary No. 3276 File No.

Description of articles.	Quantity.	Remarks.
Bale marked 1:-		
Paper A2 Dcap 20lb	1 Bale 11 Reams	62
Bales marked 2-4:-		
Paper Bks Dcap 16lb.	1 Bale 36 Reams	131
Bale marked 5:-		
Paper Bks Dcap 16lb.	1 Bale 4 Reams	
" Cw Dcap 20lb.	" 4 Reams	68
" Spec Dcap 20lb.	" 1 Ream	149
" " " 16lb	" 1 Ream	150
" Manilla Dcap 15lb	" 1 Ream	211
Bales marked 6+7:-		
Paper Bks Dcap 20lb	1 Bale 20 Reams	129 2 Bale @ 10 Rms in Case
Bale marked 8:-		
Paper Cr: Dcap 10lb	1 Bale 4 Reams	53
" A2 " 12lb	" 6 Reams	63
" Badami Dcap 20lb	" 5 Reams	168
Bale marked 9:-		
" Bon: Writg: Dcap 20lb	1 Bale 10 Reams	223
Bales marked 10+11:-		
Bks Dcap 20lb	1 Bale 19 Reams	130 10 = 10 Rms 11 = 9 Rms

P.T.O.

by

MGIPC—S2—238 DCS—23-3-39—500 Pads.

GOVERNMENT OF INDIA.

C. S. O. 169.

14

Deputy Controller, Stationery, Calcutta.

PACKING MEMO. (For checking contents of packages and is to be retained by Indenting Officer.)
Your Original Indent will follow for acknowledgment and return to this office.

(I. R. No. 7689/41) Receipt No. 21183. dated 1/3/40.

List of Stationery supplied to the BJ.

in compliance with his Indent No.

Description of articles.	Quantity.	Remarks.
Bale marked 12:-		
Paper Pon: wtrpf: Size 30 lbs	2 Reams	215
" " " " 30 lbs. "	4 Reams	216
Bale marked 13:-	7 Reams	
Paper Pon: wtrpf: Size 30 lbs		216
Bale marked 14:-	4 Reams	218
Paper Pon: wtrpf: 1 Re. Hot Pr		
Bale marked 15:-	4 Reams	
Paper Blotting wts 40 lbs		205
Bale marked 16:-	3 Reams	
Paper Blotting wts 40 lbs	1 Ream	220
" Pon: wtrpf: Bj: 30 lbs "	1 Ream	124
" Bld. Bj: 21 lbs "		
Bale marked 17:-	25 Pcs.	484
Cam Board Size 8d xx		
Bale marked 18:-	25 Pcs.	480
Cam Board Re 8d xx		
Bale marked 19:-	50 Pcs.	493
Cam Board Cap 8d	25 "	484
" " " 6d	25 "	497
" " Cap 8d		

Packed by

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GOVERNMENT OF INDIA.

20

Form XII.

~~Deputy~~ Controller, Stationery, Calcutta.

PACKING MEMO. (For checking contents of packages and is to be retained by Indenting Officer.)
Your Original Indent will follow for acknowledgment and return to this office.

(I. R. No. 7689/41) Receipt No. 21183. dated 1/8/40.

List of Stationery supplied to the 87. in compliance with his Indent No.

Description of articles.	Quantity.	Remarks.
Case marked 20:-		
Env: 88-8.	900 no ✓ 250	
Pin Cushion	30 no ✓ 547	
Inn Powder Blue Black	15 000 ✓ 401	
" " Red	16 1/2 000 ✓ 402	
Thread Cotton Balls.	456 Balls ✓ 368	
Twine Hard	18 no ✓ 601	
Binding Cloth & Boards.	3 yds ✓ 464	
Long cloth - 34 1/2" x 35" wide	72 yds ✓ 469	
Case marked 21:-		
Twine Jute	60 lb. ✓ 508	
Ribbon Cup Tape 40.	18 no ✓ 578	
" " " 20.	26 no ✓ 576	
" " " 30.	2 no ✓ 577	
" " " 60.	2 no ✓ 580	
" " " 1/20.	12 no ✓ 574	
Cloth - Grey Domestic 30"	6 yds ✓ 468	
" Grey Jaconet	24 yds ✓ 467	
Tape Red Broad	11 000 ✓ 499	
" " Narrow	1 000 ✓ 576	
Case marked 22:-		
Twine White in 4 oz Balls	60 Balls ✓ 506	
" Pink in 4 oz Balls	36 " ✓ 505	
" Hemp " "	54 " ✓ 504 000.	

MGIPC—S2—238 DCS—23-3-39—500 Pads.

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Form XII.

GOVERNMENT OF INDIA.

C. S. O. 169.

Deputy Controller, Stationery, Calcutta.

PACKING MEMO. (For checking contents of packages and is to be retained by Indenting Officer.)

Your Original Indent will follow for acknowledgment and return to this office.

(I. R. No. 7689/pt) Receipt No. 21183. dated 1/8/40.

List of Stationery supplied to the Bty.

in compliance with his Indent No.

Description of articles.	Quantity.	Remarks.
Case marked 22:-		
Broom Cyo Flap 10x	42 no ✓	575
File Book Flap with 250 frames	4 no ✓	586
" " Large 21"x15"	3 no ✓	585
Short hand writing Note Book	43 no ✓	591
Exercise Book. Wide Ruled	30 no ✓	581
Thread Ball.	3/4 lb ✓	502
	— 1 —	
Case marked 23:-		
Tape white 5/8"	2400 yds ✓	501
" Coarse	3 Rls ✓	517
" Twine	27 Bdls Pkts	516
Tape Cotton	15000 no ✓	587 542
Envelope 8½ x 7	900 no ✓	(5.2.7) 242
Paper Clip Flap Bx	3 no	(Large box Centimg Scale only + Two Sets of Bks wrapped up in form & Pkts replaced in the Box)
Letter Scale with Weight Complete	154	
Brichrome Ribbon for Ream T.O.	3½ Bdls.	
Black Reed Ribbon for Ream T.O.	11 Bdls ✓	712 534
" " " for Ream Portable	2½ Bdls ✓	711
	— 1 —	
Case marked 24:-		
Paper Dup: Flap Bx/Mg.	12 Reams ✓	233
" " " " Gate: "	1 Ream ✓	234
" T.O. Flap Bdg "	14 Reams ✓	199
" Cyo Flap Ruled 17½ "	9 Reams ✓	69
Typist Cleaning Powder "	3 no ✓	721 Pkts.

MGIPC—S2—238 DCS—23-3-39—500 Pads.

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Form XII. GOVERNMENT OF INDIA. C. S. O. 169.

22

Deputy Controller, Stationery, Calcutta.

PACKING MEMO. (For checking contents of packages and is to be retained by Indenting Officer.)

Your Original Indent will follow for acknowledgment and return to this office.

(I. R. No. 7689/pt) Receipt No. 2183. dated 1/8/40.

List of Stationery supplied to the P&T.

in compliance with his Indent No.

Description of articles.	Quantity.	Remarks.
Case marked 24:-		
Pencils Lead Lumbered Gr	6 no ✓	720
" Copying	3 no ✓	730
Paper Cutting	24 no ✓	574
Case marked 25:-		
Note Sheet Block Alphabetical	200 no ✓	597
Paper Clip Gem	60 boxes ✓	573
Eraser Ink & Pencil Small	16½ Doz ✓	398
Rubber Vulcanized	60 no ✓	410
Eraser India Rubber Combination	24 no ✓	397
Penholders Office Celluloid	24 no ✓	444
Case marked 26:-		
Paper Blotting White Double	10 Rms ✓	202
" Two Flap Pkg.	2 Rms ✓	191
" " " 3 Pkg.	3 Rms ✓	192
" " " 4 Pkg.	8 Rms ✓	193
Pen Carbon Flap Blue 1 Side	1½ Ream	230
Paper Two Carbon Flap Black 1 Side Quarto	7 Rms ✓	224
" " " " " " Short	2 Rms ✓	225
" " " " " " Short	250 Sheets ✓	227
" " Carbon Bond Black 1 Side Short	50 Sheets ✓	228
" " " " " Short	50 " ✓	229
" Carbon Duplicating Black 1 Side	75 Sheets ✓	232
Note Paper Short Two Sides	1 Ream ✓	P.T.O. 77

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Form XII. GOVERNMENT OF INDIA. C. S. O. 169.

Deputy Controller, Stationery, Calcutta.

PACKING MEMO. (For checking contents of packages and is to be retained by Indenting Officer.)
Your Original Indent will follow for acknowledgment and return to this office.

(I. R. No. 7689/42) Receipt No. 21183. dated 1/8/40.

List of Stationery supplied to the A.7.

in compliance with his Indent No.

Description of articles.	Quantity.	Remarks.
Case marked 26:-		
Paper Longetan 810 SS 34 lb	2 Rms	75
Waterman Type Stencil Pap qrd for Gest. Redrep for Hatdep.	10 Rl	742
Paper Facsimile Roneo no head 1/2" Sh:	32 Boxes	549
Note Boxes lb.	27 no	590
Crown Large for do. Sh:	42 no	722
Paper Cyl Foolscap. "	24 no	521
Tracing Paper. 40" x 30" Rl	12 Sht	14
Paper Block Sq. 1/4 sq. lb	1000	72
" Block Quarto M.T. bdg. Rl	1 Ream	194
" Block 810 Sq. 4 sq. lb.	1000	76
Env: Block 810 NS "	250 no	264
" " " M.7. "	125 No	266
" Env 5 5/16" x 4 5/16" M.7. Rl	50 no	95
Env: 85-64. lb.	100 no	251
Pencil Dog: 360. Rl	7000	307
" " 7. "	24 no	309
Pencil Reporters Kohinoor Rl	30 no	454
Shilling Column Book Complete Sh	2 no	331
Case marked 27:-		
Paper Pon: wtpr: Qr Cap 40 lb	125 Sht	222
" White Cartg: Qr Cap 80 lb	500	185
" HB Cartg: Duplt bdg "	628 Sht	187
" Pfo Offset bdg. "	12 Sht	1085 1010

Packed by

MGIPC—S2—238 DCS—23-3-39—500 Pad

GOVERNMENT OF INDIA.

C. S. O. 169.

Deputy Controller, Stationery, Calcutta.

PACKING MEMO. (For checking contents of packages and is to be retained by Indenting Officer.)
Your Original Indent will follow for acknowledgment and return to this office.

(I. R. No. 7689/41) Receipt No. 21183. dated 1/3/40.

List of Stationery supplied to the 187/1

in compliance with his Indent No.

Description of articles.		Quantity.	Remarks.
Case marked 27:-			
Paper. Colored Blue Long Re 25 lg.	lr	25 Shts.	
" " Green " " "	"	25 "	
" " Orange " " "	"	25 "	172
" " Pink " " "	"	25 "	
" " Yellow " " "	"	25 "	
Draft Letter Continuation Shts	"	30 "	379
Draft Shts Abdn	"	80 "	375
Covers Roneo Stencil Flap Writg. for T fittings	Et.	9 Grs.	732
Covers Tape Stencil Flap for 3R Flap: Grill Kaccha	Et.	2 Grs.	728
Covers Tape Stencil Flap for Cost: Rotary	Et.	10 Grs.	734
Penholders Clerical	Dr	2 1/4 Grs.	442
" Writers	"	9 Grs.	443
Pencils Lead mooling	"	1 Grs.	452
" " Hard	"	1 Grs.	451
" " Soft	"	1 Grs.	453
" Copying	"	18 Grs.	452
Pencils Red	"	18 Grs.	448
" Dog: 2H.	Dz.	3 Grs.	314
" " H.	"	1 Grs.	313
" " 3H.	Dr	6 Grs.	315
" " Grs.	Dr	2 Grs.	308
Dog: Pain 1/2 "	Dz.	1 1/2 Grs.	323
" " 3/4 "	Dr	72 "	321

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MGIPC—S2—238 DCS—23-3-39—500 Pads.

Form XII. GOVERNMENT OF INDIA. C. S. O. 169.

(2)

Deputy Controller, Stationery, Calcutta.

PACKING MEMO. (For checking contents of packages and is to be retained by Indenting Officer.)
Your Original Indent will follow for acknowledgment and return to this office.

(I. R. No. 7689/42) Receipt No. 2183 dated 1/8/40

List of Stationery supplied to the A.F.

in compliance with his Indent No.

Description of articles.		Quantity.	Remarks.
Case marked 28:—			
Env: SE-5	Lr	14000 No	245
Case marked 29:—		1—	
Env: SE-5	Lr	3000 "	244
" SE-4.	"	8500 "	
" SE-2.	"	5000 "	
Case marked 30.—		1—	242
Env: SE-2.	Lr.	1500 No	
" SE-1	"	5000 "	241
" SE-3.	"	8000 "	243
Wooden Holder.	"	18 "	515
Env: SE-6.	"	3500 "	247
Nib Red Inn	"	11 Grss	437
" Lawn Filenta	"	5 Grss.	441
" Indian Comfort	"	5 Grss.	
" Rani Fan	"	5 Grss.	
" S1-R.	Qr	5 Grss.	
" Rose Pointed Grey.	Lr	4 Grss.	438
" Swan Waverly.	Lr.	2 Grss.	436
" Big Waverly.	"	1 Grss.	435
" Penny Thread	Qr	3 Grss.	425 + 433
" Fine	Lr:	2 Grss.	428

PTO

Packed by

MGIPC—S2—238 DCS—23-3-39—500 Pads.

GOVERNMENT OF INDIA.

Form XII.

Deputy Controller, Stationery, Calcutta.

PACKING MEMO. (For checking contents of packages and is to be retained by Indenting Officer.)

Your Original Indent will follow for acknowledgment and return to this office.

(I. R. No. 7689/Ld.) Receipt No. 21183 dated 1/3/40.

List of Stationery supplied to the 87.

in compliance with his Indent No.

Description of articles.	Quantity.	Remarks.
Case marked 31		
Env: 82-6. do	3000 Nos ✓	247.
Rulers Boxwood 18" "	12 Nos ✓	462
" " 12" "	2 " ✓	463
Pencils Coloured Blue. "	12 Doz ✓	446
" " green do	7 Doz. ✓	447
" " yellow "	1 Doz ✓	450
" " Brown do.	2 Doz ✓	448
" " Red Blue do	9 Doz. ✓	449
" Dog: Nos do	47 Doz. ✓	312
Drawg Knife do	7 Doz. ✓	533
Rulers flat 12" "	12 Nos ✓	318
Rod Knife "	3 Nos ✓	516
Docket Punch. "	9 Nos ✓	550
Scissors 6" "	39 Nos ✓	552
Ink Pads for Boxes do	2 Nos ✓	731
Cyclostyle Stylo. "	1 Nos ✓	743
Needles Sail Nos 4. do:	25 Nos 5/6 ✓	9 Items
" Small "	20 Nos 5/8 ✓	in one Parcel
Pocket oiled do	4 Nos ✓	724.
Pens Mapping Steel. do:	3 Nos ✓	322
Spare Boxes for Office Pads.	18 Nos ✓	5/23
Annual Indent Forms	12 Sets	
Envs " "	12 "	
Rys. " "	12 Nos ✓	
Spare Boxes for Jumma Books	3 Nos ✓	5/26

P.T.O.

MGIPC—82—238 DCS—23-3-39—500 Pads.

Packed by

Form XII. GOVERNMENT OF INDIA. C. S. O. 169.

(2)

Deputy Controller, Stationery, Calcutta.

PACKING MEMO. (For checking contents of packages and is to be retained by Indenting Officer.)
Your Original Indent will follow for acknowledgment and return to this office.

(I. R. No. 7689/42) Receipt No. 21183. dated 1/8/40.

List of Stationery supplied to the R.F.

in compliance with his Indent No.

Description of articles.	Quantity.	Remarks.
Cases marked 32 - 34 :-		
Gum Leg: 5oz Bottles	9 Doz	3 Cases @ 3 Doz in Case.
	1 —	3·26
Case marked 35		
Gum Leg: 5oz Bottles	1 Doz.	
Office Paste 5oz Bottles	18 "	3·25
Gum Bds Regn: 2oz Bottles	3 Bottles	403
Gum Archive Blue "	21 Phials	6 00
" " Red "	21 "	
Oil for thick Duplr: 2oz	6 Phials	5·93
	1 —	
Case marked 36 :-		
Gum Fluid Red 20oz Jars	18 Jars	4 00 —
Gelatine Gum lb	12 "	739
Gest: Stencil Gum Polaroid "	3 "	733
Gum Blacks for S.R. Duplr: "	2 "	737
	1 —	
Case marked 37 :-		
Gum Fluid Red 20oz Gum lb	18 Jars	4 00
Sealing Wax "	24 Boxes	3·3
	1 —	
Case marked 38 :-		
Gum Fluid Red 20oz Jars	15 Jars	4 00
Slate Pencils Doz:	700 "	4 19
Slate Rags "	4 "	4 08
		P.T.O.

Packed by

MGIPC—S2—238 DCS—23-3-39—500 Pads.

Form XII. GOVERNMENT OF INDIA. C. S. O. 169.

(28)

Deputy Controller, Stationery, Calcutta.

PACKING MEMO. (For checking contents of packages and is to be retained by Indenting Officer.)
Your Original Indent will follow for acknowledgment and return to this office.

(I. R. No. 7689/41) Receipt No. 2183. dated 1/8/40.

List of Stationery supplied to the BJ.

in compliance with his Indent No.

Description of articles.	Quantity.	Remarks.
1 Cases marked 39-42:-		
Ink Fluid Pots Hooza Jarsh.	48 Jars	4 Cases @ 12 Jars each.
	1 —	399
1 Case marked 43:-		
Ink Fluid Pots Hooza Jarsh.	6 Jars	
" Red Pegs: Hooza Jars	3 "	405
Ink Glass ogee "	4 Doz.	413
	1 —	
1 Case marked 44:-		
Ink Pots for fountain Pens.	75 Phials	408
" Red for " " "	6 "	407
Envelops Foolscap Glass Lr	3 No	522
oil tins. Et	3 Phials	723
Ink Drg: Leg: Wt assorted Dr:	3 "	333
Ink Glass for numbering m/c Lr	1 No	532
Ink Glass for marking Clock "	6 No	536
	1 —	
Case marked 45:-		
Chalks Crayons White Lr	12 Boxes	(Pencils) 457
Crayons or Chalks Pencil assorted Colours Lr	12 Boxes	458
Paper Drafting Glass Lr.	3 Bdls.	5415
Ink Glass in Khatia 475 Lr	2 No	728
	1 —	
Case marked 46:-		
Env: Case of Cabinet Lr	1 No	522 Lr
		P.T.O.

Packed by

MGIPC—S2—238 DCS—23-3-39—500 Pads.

S.N.14

150.

C. A. C

(See Art. 101, C. A. C.)

Fully vouched Contingent Bill No._____

District of	Detailed Bill of Contingent charges of the Office of the Hon'ble the Resident in Mysore, Bangalore, for the month of March 1940.	Voucher No. of list of payments for the month of 19 .
Mysore Assigned Tract	Head of Service.* 33-Payments to Crown Representative-XI-Bangalore-Account IV-Other Expenditure Heads-M.Stationery and Printing-Cost of Printing and Stationery-M. 2.Cost of Stationery and Forms supplied to officers of the Mysore Assigned Tract.	

Number of Sub-vouchers.	Description of charge and number and date of authority for all charges requiring special sanction.	Amount.
	Railway freight on 48 packages of stationery indented for the officers under the Mysore Assigned Tract	522 10
	Carried over	

* To be entered by drawing officer.

Number of Sub-vouchers.	Description of charge and number and date of authority for all charges requiring special sanction.	Amount.
	Brought forward	522 10
	TOTAL RUPEES five hundred and twenty two and annas ten only.	522 10

(1) I certify that the expenditure charged in this bill could not, with due regard to the interests of the public service, be avoided. I certify that, to the best of my knowledge and belief, the payments entered in this bill ~~have been duly made to the parties entitled to receive them, with the exceptions noted below, which exceed the balance of the Permanent advance, and~~ will be paid on receipt of the money drawn on this bill. Vouchers ~~for all sums above Rs. 25 in amount are attached to this bill, save those noted below, which~~ will be forwarded as soon as the amounts have been paid. ~~I have, as~~ far as possible, obtained vouchers for other sums and am responsible that they have been destroyed or so defaced or mutilated that they cannot be used again. All work bills are annexed.

*(2) Certified that all the articles detailed in the vouchers attached to the bill and in those retained in my office have been accounted for in the Stock Register.

(3) Certified that the purchases billed for have been received in good order, that their quantities are correct and their quality good, that the rates paid are not in excess of the accepted and the market rates and that suitable notes of payment have been recorded against the indents and invoices concerned to prevent double payments.

(4) Certified that :—

(a) the expenditure on conveyance hire charged in this bill in terms of rule 3-A of Appendix 5 to the Civil Account Code, Volume I, was actually incurred, was unavoidable and is within the scheduled scale of charges for the conveyance used, and

(b) the Government servant concerned is not entitled to draw travelling allowance under the ordinary rules for the journey, and he is not granted any compensatory leave and does not and will not otherwise receive any special remuneration for the performance of the duty which necessitated the journey.

Received contents.		Supplies and Services.	Contingencies.
	Appropriation for the current year		
	Expenditure including this bill		
	Amount of work bills annexed		
	BALANCE AVAILABLE		

for Secretary to the Resident.

Signature and designation of the Drawing Officer. 30/3/40

* This certificate is required when proper store accounts of materials and stores purchased are required to be maintained.

Pay Rupees ( ) _____

Examined.

Accountant. *Treasury, dated the* _____ *19* . *Treasury Officer.*

Space for pre-audit enfacement in respect of bills submitted for pre-audit.

Please pay to Srinivasa Rao.

for Secretary to the Resident.

For use in Accountant-General's office.

Head of service chargeable—

Cashed 30/3/40

Admitted for Rs. _____

Objected to Rs. _____

Reason of objection _____

Auditor. *Senior Accountant.*

MFP—441 Audit—(M-621)—15-7-39—100,000.

Form XII. 113/40 GOVERNMENT OF INDIA. C. S. O. 169.

S.N.S

Deputy Controller, Stationery, Calcutta. Ry. receipt retained by me. 131

PACKING MEMO. (For checking contents of packages and is to be retained by Indenting Officer.)

Your Original Indent will follow for acknowledgment and return to this office.

(I. R. No. 7669 M) Receipt No. 28602 dated 22/3/40. Rlwd

List of Stationery supplied to the Secy to the Resident in Mysore Bangalore Cantt in compliance with his Indent No. 87-72-40 B 23.2.40

Description of articles.	Quantity.	Remarks.
Can Magnus Ft	98	S.N.I (P)
Paper Demy 40 lb Cr	½ Rm	196 277 RS
" Envr. Cr Cabinet Size 1 Ltr	12 "	to match P/N 19439
" " 4 "	25⅔ "	257 R.S.
Nib Hard 404 Perfection	125	424 R.S.
" 292 "	Gross	432
" Co Mitchell Pen	1	425
" Desk Fld Grey	½	439
Pencil Red	2	504
Ink Plain Opal	3	413
	5 "	

OFFICE OF THE HON'BLE THE RESIDENT IN MYSORE, BANGALORE. 6 APR. 1940 Diary No. 3571 File No.

Kellett 28.3.40

Packed by

MGIPC—S2—238 DCS—23-3-39—500 Pads.

S.N.6

137

S.N.(6) SENT TO A.G., MADRAS-VIDE
S.N.7

Issued 17/4

Res. Mysore 37.

(33)

No. D. F. 99-40 17/4/40.

FROM

THE ASSISTANT SECRETARY TO THE RESIDENT IN MYSORE.

To

THE ACCOUNTANT GENERAL,

MADRAS.

Through The Officer in charge of the Hon'ble the Resident's Treasury, Bangalore.

Contingent bill for Rs. 522-10-0 (Rupees five hundred and twenty two and annas ten only) cashed on the 30th March 1940.

The receipts noted below are forwarded herewith to be kindly attached as vouchers to the above contingent bill.

Railway Receipt No. dated the 5th April 1940
for Rs. 522/10/0

Receipt No. dated
for Rs. from
Receipt No. dated
for Rs. from

~~Certified that the amount of sub-vouchers concerned and was paid to the receipt obtained.~~

for Assistant Secretary to the Resident.

218—13-6-1939—500—RPB.

17/4/40

S.N8

(343)

GOVERNMENT OF INDIA.

Central Stationery Office.

Debit Memo. No. RS9 1518 Indt *Calcutta, the* 20 — 3 — 1940

The cost of RLS. Secy to the Hon'ble the Resident in Mysore, Bangalore supplied to the

in compliance with his Indent No. , dated as per

enclosed memo. No. RS9 1518 Indt, dated the 29 — 3 — 1940

this office Order No. , dated (acknowledgment received with your No. , dated)

is Rs. 7-8-0. (The debit for the amount will be included in the

accounts for 1939 — 1940, under the head

No. D.F. 99-40 G & A. dated April 1940

Deputy Controller, Stationery.

OFFICE OF THE HON'BLE THE RESIDENT IN MYSORE, BANGALORE. 3148 3 APR. 1940 3/4 Diary No. 3421 File No.

Debit accepted for

Rupees 7/8/0 only. xxxx.

Rupees seven and annas eight (in words).

Signature.....

Designation for Secretary to the Resident.

Issued 2/4/4

N.B.—(i) One copy of this form, forwarded in duplicate, to be retained by the indenting officer, and the other, after signing in token of acceptance of the debit, returned to the Central Stationery Office, Calcutta, with the enclosed indent, duly receipted.

(ii) In case of direct supply, the amount debitable includes 5 per cent. Departmental charges on the contract rate and transportation charges of Rs.

C. S. O. 105.

MGIPC—S3—201 DCS—4-3-39—500 Pads.

P. T. O.

(35)

Head of account.

Accounts for 1939-40 under the head "33-Payments to Crown Representative-XI-Bangalore-Account IV-Other Expenditure Heads-M.Stationery and Printing-M.3-Cost of Stationery an forms supplied to officers of the Mysore Assigned Tract."

The debit to be ~~raised~~ raised against the Accountant General, Madras.

TE No. 283 of 3/40 final

S.N.9

(36)

Through the (Chief Controlling Officer)

TREASURY ACCOUNT DEPARTMENT.

T. Bang No. A. C. X. 86

The adjustments noted below have been made in the books of this office in the month of March 1940 Final. it is requested that they may be noted in the office copy of the Treasury Account. included in the contingent expenditure of your office.

*Authority, directing Alteration in Account. No.	Date.	What month's Account affected.	Adjusted to the Debit of	~~Credit of~~	Amount adjusted.	Remarks.
			33-Payts to Crown Represent-MAT-Stationery & Printing — Cost of Stationery forms supplied to Officers of MAT.		20 10 -	

OFFICE OF THE HON'BLE THE RESIDENT IN MYSORE, BANGALORE. 26 APR. 1940 Diary No. 4275 File No. D 99/40

or D 250 S/39 ?

S.N.37 C.P.107 P.F.99-37

Adjt made w.r.t debit memo No 11646 dt 15 11/39 of The Govt. of India, Central Stg Office, Calcutta for Rs 20-10-0 towards the cost of Stg. supplied to the Resy. Surgeon Bangalore. (Vide letter No D F 508-39 dt 15 4/40 of the S.R., Bangalore)

*NOTE.—(1) In the case of adjustments for supplies details as to the invoice number and date and articles supplied or work done should be noted in this column. In the case of rectification of errors in classification and periodical adjustments, the number and date of the reference requesting the transfer entries or full explanation for the adjustment should be noted.

(2) The credit head will be left blank in the case of supplies made or services rendered.

D.F 14-54

*Authority directing Alteration in account.		What month's Account affected.	Adjusted to the		Amount adjusted.			Remarks.
No.	Date.		Debit of	Credit of	Rs.	a.	p.	

FORT ST. GEORGE,
Accountant-General's Office,
Dated 23-4-1940

K. Kesava
for Deputy Accountant-General.

To
The (Officer supplied.)
Secretary to the Hon'ble the Revenue
in Mysore, Bangalore

23.4.40

MGIPC—S2—IV-7-23—17-5-39—5,000.

S·N·10.

GOVERNMENT OF INDIA.

Central Stationery Office.

Debit Memo.No.RSI.1516 Calcutta. 10-4-1940.

The Cost of RIS.

Residency Surgeon, Bowring and Lady Curzon Hospitals Bangalore

in compliance with his Indent No. as per

enclosed memo.No.RSI 1516

---

this office Order, No.

is Rs.4-13-0 the debit for the amount will be

included in the accounts for 1939-40 under the head.

No.234/8 dated 23th April 1940.

Office of the Hon'ble the Resident in Mysore 26th April 1940. Dairy No.4280.

Sd/- * * * * *

for Deputy Controller, Stationery

Debit accepted for Rs.4-13-0

Rupees Four and annas thirteen only

Signature Sd/- J.B.Hance.

Designation. Residency Surgeon, Bangalore.

To be returned to Stationery office within 48 hours of receipt.

N.B. (i) One copy of this form forwarded in duplicate, to be retained by the indenting officer, and the other after signing in token of acceptance of the debit returned to the Central Stationery Office, Calcutta, with the enclosed indent, duly receipted.

(ii) In case of direct supply, the amount debitable inclu 5 per cent, Departmental charges on the contract rat and transportation charges of Rs.

To

The Deputy Controller, Stationery, Central Stationery Office, Calcutta

Through

The Secretary to the Hon'ble the Resident in Myso

P.T.O.

38)

Office of the Hon'ble th
Resident in Mysore,
Bangalore, the May 1940.

No.D.F.99-40/Pol.

Forwarded.

The debit to be raised against the Accountant General, Madras, in the accounts for 1939-40 under the head "33-Payments to Crown Representative-XI- Bangalore Account IV-Other Expenditure Heads M.Stationery and Printing -M.3 -Cost of Stationery and forms supplied to officers of the Mysore Assigned Tract."

Sd/- D.H.Biscoe.

for SECRETARY TO THE RESIDENT.

O/C.

S.N.11

GOVERNMENT OF INDIA

Central Stationery Office.

[29

Debit Memo. No. 21183 *Calcutta, the* 23-4-1940.

The cost of Stationery supplied to the Secretary to the Hon'ble The Resident in Mysore Bangalore Cantt

in compliance with his Indent No. , dated as per

this office Order No. / enclosed memo. No. 21183, dated the 1-3-1940 , dated (acknowledgment received with your No. , dated)

is Rs. 1967-3-0. (The debit for the amount will be included in the accounts for 1939-1940, under the head

No. , dated 194 .

for Deputy Controller, Stationery.

Ic.D.F.99-40/G & A.

Debit accepted for

Rupees. 1967-3-0 (Rupees one thousand nine hundred and sixty seven and annas three only.

Signature.....

Designation ... O/C 11/5/40. for Secretary to the Resident.

N.B.—(i) One copy of this form, forwarded in duplicate, to be retained by the indenting officer, and the other, after signing in token of acceptance of the debit, returned to the Central Stationery Office, Calcutta, with the enclosed indent, duly receipted.

(ii) In case of direct supply, the amount debitable includes 5 per cent. Departmental charges on the contract rate and transportation charges of Rs.

C. S. O. 105. P.T.O.

MGIPC—S1—197 DCS—29-2-40—250 Pads.

40

Head of account.

Accounts for 1939-40 under the head "33-Payments to Crown Representative-XI-Bangalore-Account IV-Other Expenditure Heads-M. Stationery and Printing-M.3-Cost of Stationery and forms supplied to officers of the Mysore Assigned Tract.

The debit to be realised against the Accountant General, Madras.

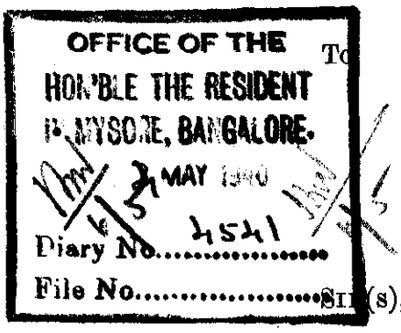
Vr 29/4/40 h m 437/40. 4/5 (4)

OFFICE OF THE COMMISSIONER OF POLICE,
CIVIL AND MILITARY STATION, BANGALORE.

No. 462/9/40 Encls. 3 Dated 30. 4. 1940
2. 5. 1940.

FROM

J. M. Green, Esquire, I.P.,
COMMISSIONER OF POLICE,
CIVIL AND MILITARY STATION,
BANGALORE.



To

The Secretary,
to the Hon'ble the Resident in Mysore,
BANGALORE.

Sir(s),

Supplementary Indent for Stationery articles for 1940-41.

I have the honour to forward herewith a supplementary Indent, in duplicate, for stationery articles for 1940-1941 for favour of your counter-signature and transmission to the Controller of Stationery, Calcutta, with a request that the articles may kindly be despatched immediately as my stock has been short.

2. I have also to add that the attached Supplementary Indent forms (C.S.O.155) are out of stock and 50 forms of it may kindly be supplied to this office.

I have the honour to be,
Sir,
Your most obedient servant,

COMMISSIONER OF POLICE.

30.4.40.
2.5.40.

Too much to be asked for.

Form I. A. 2 duplt

C. S. O. 155.

No. 47

N.B.—No additions and alterations in the list of articles noted in this form should be made.

Special Notice.—The Stationery Stores close annually from the 28th March to 20th April for Stock-taking. Ordinary Indents received up to the 28th February will be complied with before the stores are closed; but special and urgent Indents will, as far as possible, be met if received before the 10th March.

SUPPLEMENTARY INDENT for Stationery for the year from the 1st May 1940 to the 30th/31st March 1941

Office of the Commissioner of Police

C & M Station, Bangalore. **and offices subordinate thereto.**

I do hereby certify that this indent has been carefully prepared *and the item valued according to the Price List for the current Financial year* 1940-41 in my office with reference to the rules regarding the preparation and submission of indents for stationery, and I have satisfied myself that the whole of the stationery indented for is absolutely necessary.

No. 462/9/40 *dated* 29.4.40,

the 25th April 1940

Signature [signature]

Designation Commissioner of Police & C & M Station, Bangalore

N.B.—Indenting officers will please quote number and date of their indents whenever referring to the same.

Direction to be marked on the packages.

The name of the Post Office or Railway Station should be written in clear bold LETTERS.

The articles indented for should be despatched to

the Commissioner of Police, C & M

at Station, Bangalore.

care of

To be forwarded by the Goods Train

Numerical Strength of the Office Establishment using the Stationery.

Head of the Department

No. of Gazetted Officers

Clerks

Inferiors using Stationery

TOTAL

N.B.—Military officers who receive their supplies free are requested to write in the space "A" the words "On credit note" and also to state at "B" the name of the Account Office at which the freight is payable.

A B

Certified that the value of the articles indented for is checked by me and that the total value does not exceed the fixed allotment which is Rs.† [redacted] cost can be met from the provision made for the purpose in the Mysore Assigned Trust Budget for 1940-41.

No. D.P.98-40/8 & A.

Date 6th May 1940.

Signature of Controlling Officer [signature]

Designation O/C for Secretary to the Resident.

†Please state in figures.

8/5/40

The space below is reserved for use in the Stationery Office.

Stationery Office Indent Register No. Date

Date of receipt in Store

Stationery Office Receipt No. Date

Entered in Valuation Register, *vide* page

Initial

Issue.

Indent Checker. *Deputy Controller of Stationery.*

43

Note.—Columns 9 to 12 inclusive are

1	2	3	4	5		6			7
Serial No. of articles.	Description of articles.	Quantity in hand on date of indent.	Quantity indented for.	Rate.		Value of articles indented for.			Quantity allowed by Controlling Officer or Stationery Office.
				Rs	a.	Rs	a.	p.	
	A.—Paper.								
738	Type Stencil foolscap Imported foolscap (Grade II)	nil	1 Ream (20 qrs)	2 14 per ream		57	8	—	
	Value of Paper indented for Rs.								
	B.—Miscellaneous Stationery.								
	Value of Miscellaneous Stationery indented for . . . Rs.								
	Total value of articles indented for . . . . Rs.								

for use in the Stationery Office.

8			9	10	11						12	13
Value of stores passed.			Full description of articles (if any) not correctly described in column 2 or substituted by Stationery Office.	Quantity in column 7 supplied or due.	VALUE OF THE ARTICLES SUPPLIED.						Distinguishing mark A, B, C, etc., on the box containing the item.	REMARKS.
					Imported.			Local.				
R	*a.*	*p.*			*R*	*a.*	*p.*	*R*	*a.*	*p.*		

45

[Please return this Receipt duly signed on arrival of Stores.]

MEMORANDUM No._____A. D.

The undersigned has the honour to advise despatch by on the , of the articles of stationery as shown as supplied in column 10 of this form, and to request that the Form of Receipt given below* may be filled up and signed, and this form returned *within seven days.*

In case of shortage the informations at A, B, C, etc.,† below may be given and the boxes preserved.

To prevent unnecessary charges to the State in the shape of cost of transit, no articles should be returned without previous reference.

Description of packages.	Number of packages.	Number marked on packages.

CALCUTTA,

CENTRAL STATIONERY STORE;

The_____of_____19 . *Advice-writer.* *Deputy Controller of Stationery.*

***Receipt (For Local delivery only).**

Examined and delivered at the Stationery Office by_____

Received the articles shown as supplied in column 10 in good condition by_____

this day, the_____19 . *Designation*_____

_____ *Countersignature*_____

*Date*_____*19* . *Designation*_____

***Receipt (For other offices).**

I hereby certify that I have received in good condition the stationery shown as supplied in column 10 as above advised. The cases were opened and the stationery was examined in my presence, *vide* Stationery Rules.

The total value of the supply as shown on the last page in column 11 has been noted.

[*N.B.*—Remarks regarding deficiency or the condition of stores should be stated below to bring them prominently to the notice of the Stationery Office.]

Articles received short against items :—

Articles received damaged against items. (Nature of damage should be stated) :—

†A. Date of arrival of Packages.

B. Date of arrival of this Form.

C. Date of unpacking and checking.

D. Who supervised this (?)

E. If not supervised by Head of Office, why not?

F. Did the boxes show signs of having been tampered with in transit? If so, the number marked on the box so received should be quoted.

G. Whether any article was received in excess of what is shown as supplied in column 10.

_____ *Signature*_____

*Date*_____*19* . *Designation*_____

The reply to this communication should be addressed to the Secretary to the Resident in Mysore, Bangalore, by designation and not by name.

No. D. F. 99-40 Enc. 1
G & A

SM 13

FROM

THE SECRETARY TO THE HON'BLE THE RESIDENT IN MYSORE.

To

The Deputy Controller,
Stationery, Central Stationery Office,
C A L C U T T A.

Dated Bangalore, the 10th May 194

SUPPLEMENTARY INDENT FOR STATIONERY FOR 1940-41.

SIR,

I am directed to forward a supplementary indent for stationery articles required for the office of the Commissioner of Police, Civil and Military Station, Bangalore, and to request that the articles may be despatched to him direct very urgently, as his stock has run short. A dozen supplementary indent forms (Form I.A./C.S.O.155) may also be supplied to him.

I have the honour to be,

Sir,

Your most obedient servant,

Sd. D. H. Biscoe,

for SECRETARY TO THE RESIDENT.

Copy forwarded to the Commissioner of Police, Civil and Military Station, Bangalore, for information, with reference to his letter No. 462/G/40, dated the 2nd May 1940.

for SECRETARY TO THE RESIDENT.

BJ

S·N·14

GOVERNMENT OF INDIA.

Central Stationery Office.

D. No. 5021 1940

13 MAY 1940

Debit Memo. No. RS/1518 2nd Pt (A) Calcutta, the , 194 .

The cost of postage paid on the supply of Revenue Stamps supplied to the Secy to H.E. the Governor in Mysore Bangalore

in compliance with his Indent No. dated Rs 7/8/- already accepted as per the office Debit memo No. RS/1518 dated 7/5/40 by your

enclosed memo. No. , dated the 19 .

this office Order No. , dated (acknowledgment received with your No. D.F. 3-4 dated 10th May 1940

is Rs. 0-11- . (The debit for the amount will be included in the

accounts for 1939 - 19 40, under the head

No. , dated 194 .

No.D.F.99-40/G & A, dated the 15th May 1940.

Debit accepted for

Deputy Controller, Stationery.

Rupees nil and annas eleven only (0-11-0) (in words)

Signature

Designation for Secretary to the Resident.

N.B.—(i) One copy of this form, forwarded in duplicate, to be retained by the indenting officer, and the other, after signing in token of acceptance of the debit, returned to the Central Stationery Office, Calcutta, with the enclosed indent, duly receipted.

(ii) In case of direct supply, the amount debitable includes 5 per cent. Departmental charges on the contract rate and transportation charges of Rs.

C. S. O. 105.

MGIPC—S1—197 DCS—29-2-40—250 Pads.

P. T. O

Head of Account.

Account for 1939-40 under the head "33-Payments to Crown Representati
XI-Bangalore-Account IV-Other Expenditure Heads-M.Stationery and
Printing-M.3-Cost of Stationery and forms supplied to officers of the
Mysore Assigned Tract.

The debit to be raised against the Accountant General, Madras.

S·IV·15

48

C. T. C. 16.

Sec. Art. 101, C. A. C.)

Fully vouched Contingent Bill No. _____

District of	Detailed Bill of Contingent charges of the Office of the Hon'ble the Resident in Mysore, Bangalore, for the month of April 19 40	Voucher No. of list of payments for the month of 19 .
Mysore Assigned Tract.	Head of Service.* Payments to Crown Representative-XII-Bangalore-Account IV-Other Expenditure Heads-M.Stationery and Printing-M.3-Cost of stationery and forms supplied to officers of the Mysore Assigned Tract.	

Number of Sub-vouchers.	Description of charge and number and date of authority for all charges requiring special sanction.	Amount. Rs.	As.	P.
1.	Carthire for bringing forty eight packages of stationery articles intended for the offices of the Mysore Assigned Tract from the Cantonment Railway Station to the Resident's Office.	7	8	0
2.	Railway freight and cart hire on a package of stationery intended for the offices of the Mysore Assigned Tract.	7	0	0
	Carried over .	14	8	

* To be entered by drawing officer.

49

[redacted]

Number of Sub-vouchers.	Description of charge and number and date of authority for all charges requiring special sanction.	Amount.
	Brought forward	14 8
	TOTAL RUPEES fourteen and annas eight only.	14 8

(1) I certify that the expenditure charged in this bill could not, with due regard to the interests of the public service, be avoided. I certify that, to the best of my knowledge and belief, the payments entered in this bill have been duly made to the parties entitled to receive them, ~~with the exceptions noted below, which exceed the balance of the Permanent advance, and will be paid on receipt of the money drawn on this bill.~~ Vouchers for all sums above Rs. 25 in amount are ~~attached to this bill, save those noted below, which will be forwarded as soon as the amounts have been paid.~~ I have, as far as possible, obtained vouchers for ~~other~~ sums and am responsible that they have been destroyed or so defaced or mutilated that they cannot be used again. ~~All work bills are annexed.~~

*(2) Certified that all the articles detailed in the vouchers attached to the bill and in those retained in my office have been accounted for in the Stock Register.

(3) Certified that the purchases billed for have been received in good order, that their quantities are correct and their quality good, that the rates paid are not in excess of the accepted and the market rates and that suitable notes of payment have been recorded against the indents and invoices concerned to prevent double payments.

(4) Certified that :—

(*a*) the expenditure on conveyance hire charged in this bill in terms of rule 3-A of Appendix 5 to the Civil Account Code, Volume I, was actually incurred, was unavoidable and is within the scheduled scale of charges for the conveyance used, and

(*b*) the Government servant concerned is not entitled to draw travelling allowance under the ordinary rules for the journey, and he is not granted any compensatory leave and does not and will not otherwise receive any special remuneration for the performance of the duty which necessitated the journey.

		Supplies and Services.	Contingencies.
Received contents.	Appropriation for the current year		
	Expenditure including this bill		
	Amount of work bills annexed		
for Secretary to the Resident. *Signature and designation of the Drawing Officer.* 29/4/40	BALANCE AVAILABLE		

* This certificate is required when proper store accounts of materials and stores purchased are required to be maintained.

Pay Rupees ( )

Examined.

Accountant. *Treasury, dated the* 19 . *Treasury Officer.*

Space for pre-audit enfacement in respect of bills submitted for pre-audit.

Please pay to peon Srinivasa Rao

30

for Secretary to the Resident.

For use in Accountant-General's office. 29/4/40

Head of service chargeable—

Admitted for Rs.

Objected to Rs.

Reason of objection

Auditor. *Senior Accountant.*

MFP—441 Audit—(M-621)—15-7-39—100,000.

(1)

Voucher for Petty Contingent Expenditure.

50

	Particulars of Expenditure.	Amount. Rs.	a.	p.
5/4/40	Carthire for bringing forty eight packages of stationery articles intended for the local offices from the Cantonment Railway Station to the Resident's Office.	7	8	0
	Total .	7	8	0

PAY.

E. E. Received Payment.

Shaik Brudeen

Signature.

Cashier.

Registrar.

S. 58.

MFP—633 S&P—(M-1329)—20-10-38—150,000.

Rs 7/8 5/4/40

(2)

Voucher for Petty Contingent Expenditure.

Date.	Particulars of Expenditure.	Amount. Rs.	a.	p.
17/4/40.	Railway freight and cooly hire on a package of stationery articles intended for the local officers sent from the Calcutta Station Stationery Office. Railway freight Rs. 6-9-0 Cooly hire. 0-7-0 7-0-0	7	0	0
	Total .	7	0	0

PAY.

E. E. Received Payment.

Cashier.

Registrar.

Signature. 17/4/40

S. 58.

MFP—603 S&P—(M-1329)—20-10-38—150,000.

Series. 245 No. 1114

K THE MADRAS AND SOUTHERN MAHRATTA RAILWAY CO., LD. DELIVI

(Incorporated in England.)

.....articles shown in the copy of invoice given below. Station.....date.....

t Note No.....Risk Note Form.....

Invoice No.....dated.....from.....to.....via.....

nder.....Consignee.....Signature of C

Wagon.			No. of Articles.	Description.	Marks and Numbers.	Actual weight.		Weight charged.		Proportions.						Total Col	
Owning Railway.	Description.	C. C.				M.	S.	M.	S.	M. S. M. Ry. Class.	Rate.	Amount.	.....Ry. Class.	Rate.	Amount.		Paid.

sion ments if any.

...Folio of Delivery book.....Folio of Cash book.....Signature of Sta

.....Signature of Gate

d to notify the Station staff when taking delivery of goods should they consider that the charges entered on the note are incorrect

Number of Sub-vouchers.	Description of charge and number and date of authority for all charges requiring special sanction.	Amount	
	Brought forward .	3	12 0
	TOTAL RUPEES three and annas twelve only.	3	12 0

(1) I certify that the expenditure charged in this bill could not, with due regard to the interests of the public service, be avoided. I certify that, to the best of my knowledge and belief, the payments entered in this bill have been duly made to the parties entitled to receive them, ~~with the exceptions noted below, which exceed the balance of the Permanent advance, and will be paid on receipt of the money drawn on this bill. Vouchers for all sums above Rs. 25 in amount are attached to this bill, save those noted below, which will be forwarded as soon as the amounts have been paid.~~ I have, as far as possible, obtained vouchers for ~~other~~ sums and am responsible that they have been destroyed or so defaced or mutilated that they cannot be used again. All work bills are annexed.

*(2) Certified that all the articles detailed in the vouchers attached to the bill and in those retained in my office have been accounted for in the Stock Register.

(3) Certified that the purchases billed for have been received in good order, that their quantities are correct and their quality good, that the rates paid are not in excess of the accepted and the market rates and that suitable notes of payment have been recorded against the indents and invoices concerned to prevent double payments.

(4) Certified that :—

(*a*) the expenditure on conveyance hire charged in this bill in terms of rule 3-A of Appendix 5 to the Civil Account Code, Volume I, was actually incurred, was unavoidable and is within the scheduled scale of charges for the conveyance used, and

(*b*) the Government servant concerned is not intitled to draw travelling allowance under the ordinary rules for the journey, and he is not granted any compensatory leave and does not and will not otherwise receive any special remuneration for the performance of the duty which necessitated the journey.

		Supplies and Services.	Contingencies.
Received contents.	Appropriation for the current year		
	Expenditure including this bill .		
	Amount of work bills annexed .		
	BALANCE AVAILABLE .		

O/C

for Secretary to the Resident.

Signature and designation of the Drawing Officer

* This certificate is required when proper store accounts of materials and stores purchased are required to be maintained.

Pay Rupees ( ) _____

Examined.

Accountant. *Treasury, dated the* _____ *19* . *Treasury Officer.*

Space for pre-audit enfacement in respect of bills submitted for pre-audit.

Please pay to peon

O/C

for Secretary to the Resident.

For use in Accountant-General's office.

Head of service chargeable—

Admitted for Rs. _____

Objected to Rs. _____

Reason of objection _____

Auditor. * *Senior Accountant.*

MFP—1585 Audit—(M-2887)—30-5-38—70,000.

C. A. C. 16.

(See Art. 101, C. A. C.)

Fully vouched Contingent Bill No.

District of	Detailed Bill of Contingent charges of the Office of the Hon'ble the Resident in Mysore, Bangalore, for the month of May 1940	Voucher No. of list of payments for the month of 19 .
Mysore Assigned Tract.	Head of Service.* Payments to Crown Representative-XII-Bangalore-Account IV-Other Expenditure Heads-M.Stationery and Printing-M.3-Cost of stationery and forms supplied to officers of the Mysore Assigned Tracts.	

Number of Sub-vouchers.	Description of charge and number and date of authority for all charges requiring special sanction.	Amount.
	Charges for opening and distributing forty six cases of stationery articles to local offices.	3 12 0
	Carried over .	3 12 0

* To be entered by drawing officer.

Voucher for Petty Contingent Expenditure.

Date.	Particulars of Expenditure.	Amount. Rs.	a.	p.
	Charges for opening and distributing forty six cases of stationery articles on the 29th & 30th April 1940.	3	12	0
	6 coolies engaged on both the days at 5 annas a day.			
	(Debitable to M.A.T.Account).			
	Total .	3	12	0

PAY.

E. E. Received Payment.

Cashier.

Registrar.

Signature.

6/52

6/5

S. 58.

MFP—693 S&P—(M-1329)—20-10-38—150,000.

S.N.17

55

DEPARTMENT.

BRANCH.

File No.

Serial No.

Draft ~~Letter~~ ~~Memorandum~~ Telegram

Class for telegrams	INLAND:	FOREIGN:
	Immediate	Immediate
	Important	Important
	Express	Ordinary
	Ordinary	Without priority

No. 50 Dated 1st June 1940

From

Secretary
Resident Mysore.

To

Pleximon
Calcutta.

To be issued on	Issued on
1st Reminder	
2nd Reminder	
3rd Reminder	S.N.11 c.p.39 G
Heading:	
Case or Diary No.	
If post copy of telegram required	
Date of despatch of above	
List of enclosures	

(~~Code word for telegrams.~~)

Please pass

Your debit memo No.21183 April 23rd. ~~Please pass it on~~ to Accountant General, Madras, immediately, for adjustment in March ~~first~~ 1940 final accounts ~~as they are to~~ which will be closed on 10th June.

1/6/40

1-6-40

S.N.18

S.N.18 KEPT IN D.F. 11

D·11·14

GOVERNMENT OF INDIA.

Central Stationery Office.

D·No·5507

3·6·40

Debit Memo. No. 23602 *Calcutta, the* 11 — 4 — 1940.

The cost of Stats Secretary to The Hon'ble The Resident Mysore Bangalore supplied to the

in compliance with his Indent No. , dated as per

this office Order No. , dated enclosed memo. No. 23602, dated the 22 — 3 — 1940 (acknowledgment received with your No. , dated)

is Rs. 48 — 7 — 0

accounts for 1939 — 1940, under the head . (The debit for the amount will be included in the

No. D.F.99-40 G & A. dated June 1940

Deputy Controller, Stationery.

Debit accepted for

Rupees. 48/7/0 (Rupees forty eight and annas seven only). (in words)

Signature.....

Designation for Secretary to the Resident.

To be returned to Stationery Office within 48 hours of receipt.

l by the indenting officer, and the other, after signing in token of Office, Calcutta, with the enclosed indent, duly receipted.
5 per cent. Departmental charges on the contract rate and trans.

Head of Account.

Account for 1939-40 under the head "33-Payments to Crown Repre.en
XI- Bangalore-Account IV-Other Expenditure Heads-M.Stationery and
Printing-M.3-Cost of Stationery and forms supplied to officers of th
Mysore Assigned& Tract.

S.N.20

59

GOVERNMENT OF INDIA

DEPARTMENT,

EXPRESS LETTER

[*N. B.—This is an ORIGINAL MESSAGE, sent by post to save telegraphic expense and undue use of the wires, but intended to be treated, on receipt, with the same expedition as if it had been telegraphed. To save time and formalities it is worded and signed as if it had been so despatched.*]

FROM

The Deputy Controller, Stationery,
Calcutta.

OFFICE OF THE
HON'BLE THE RESIDENT
IN MYSORE, BANGALORE.
4 JUN. 19[illegible]
Diary No. 5545
File No.....

To

The Secretary to the
Hon'ble the Resident in Mysore,
Bangalore.

No. SP-96/3935. *Dated* 3 MAY 1940 *19* .

Your attention is invited to the following outstanding debit memos. with the request to forward the vouchers duly accepted direct to the Accountant General, Madras, in final settlement of the debits already raised against the Mysore Assigned Tracts, in this office accounts for March 1940 (Final), quoting reference to this office letter No.Sp-96/3920, dated the 30th May 1940, and under intimation to this office.

Outstanding Debit Memo. of 1939-40.

S.N.19 Part I

Debit memo. No.23602 dated 11.4.40 for Rs.48- 7- 0

S.N.14

" " " RSI 1518 India (A) dated 7.5.40 for Rs.-/11/-.

C.P.47

(4)

Assistant Controller.

B.M. 31/5/40.

MFP--1023 S&P--(M 1877)--27-I 39--300,000.

S.N.21 V. Urgent 60

2 576

issued 5/6

DEPARTMENT.

BRANCH.

File No.

Serial No.

Draft Letter / Memorandum / Telegram

Class for telegrams	INLAND: Immediate	Important	Express	Ordinary	FOREIGN: Immediate	Important	Ordinary	Without priority

No. D.F.99-4 G & A. Dated 5/6/1940

From

The Secy. to the Resident.

To

The Accountant General,
Madras.

To be issued on	Issued on
1st Reminder	
2nd Reminder	
3rd Reminder	
Heading:	
Case or Diary No.	
If post copy of telegram required	
Date of despatch of above	
List of enclosures	S.N.19 P.U.C.I

(Code word for telegrams.)

Sir,

I am directed to refer to letter from the Central Stationery Office, Calcutta, No.Sp.96/3920, dated the 30th May 1940.

2. I forward, after acceptance, debit memo no 23602, dated the 11th April 1940 for Rs.48/7/0 for adjusting the amount in the accounts for 1939-40.

3. Debit Memo.No.RSI 1518 0-11-0 India(A) dated the 7th May 1940 for ₹ after acceptance was returned to the Central Stationery Office, Calcutta, on the 25th May 1940. A copy is however enclosed. The amount may also be adjusted in the 1939-40 accounts.

I have, etc.,

for Secy. to the Resdt.

S.N.14 c.p.47 G

S.N.20 P.U.C.II

Express

Copy forwarded to the Deputy Controller of Stationery, Calcutta, for information, with reference to his letter No. SP.96/3935, dated the 31st May 1940.

2. Receipt No.23602, dated the 22nd March 1940 is signed and returned.

S. 5.

MGIPC—S5—1595(S&P)MFP—(M-944)—6-3-39—60,000 Pads

Rm 4640 R 4640

5/6 TE No 323 of 3/40 ff. 61

Through the (Chief Controlling Officer)

TREASURY ACCOUNT DEPARTMENT.

T. Bangs No. A. C. X. 210 S.W. 22

The adjustments noted below have been made in the books of this office in the month of March 1940 it is requested that they may be noted in the office copy of the Treasury Account. (Final) included in the contingent expenditure of your office.

*Authority, directing Alteration in Account. No.	Date.	What month's Account affected.	Adjusted to the Debit of	Crédit of	Amount adjusted.	Remarks.
			33-Payts to Cr. Represen — MAT-Stg. & Printing — Cost of Stg & forms supplied to Officers 9 MAT		24 12 -	

OFFICE OF THE HON'BLE THE RESIDENT IN MYSORE, BANGALORE. 5501 5 JUN. 1940 6/6 Diary No. 5617 File No. [illegible]

In adjt of debit in 3/40 of A&CR (Central) on a/c of Stg & forms supplied to Officers of MAT as per debit memos.

RS 9 1518 India Rs 7/8 - (accept DF 99 & 3 4/40) S.N. & E.P. 4-35 (W) -S.R., Blore

RS 9 1515 India Rs 1/5 - (" & 3-4-40) D.J. & Sessions Judge.

*NOTE.—(1) In the case of adjustments for supplies details as to the invoice number and date and articles supplied or work done should be noted in this column. In the case of rectification of errors in classification and periodical adjustments, the number and date of the reference requesting the transfer entries or full explanation for the adjustment should be noted.

(2) The credit head will be left blank in the case of supplies made or services rendered.

RS 9 1517 India for Rs 15/15 - (" Rt. 4 Stg. & 3 4/40) Total. 24-12-0. 16 Treasury Officer, Blore.

62

*Authority directing Alteration in account.		What month's Account affected.	Adjusted to the		Amount adjusted.			Remarks.
No.	Date.		Debit of	Credit of	Rs.	a.	p.	

FORT ST. GEORGE,
Accountant-General's Office,
Dated 31 - 5 - 1940

K. Kesavenge
for Deputy Accountant-General.

To
The (Officer supplied.)
Secy to The Hon'ble The Resident in Mysore, B'lore

62
31/5

MGIPC—S2—IV-7-23—17-5-39—5,000.

M 66/IE No. 328 of 3-40 ff. S.N.23 (63)

Through the (Chief Controlling Officer)

TREASURY ACCOUNT DEPARTMENT.

T. Bag No. A. C. X. 220

The adjustments noted below have been made in the books of this office in the month of March (Final) 1940; it is requested that they may be noted in the office copy of the Treasury / included in the contingent expenditure of Account. / your office.

*Authority, directing Alteration in Account. No.	Date.	What month's Account affected.	Adjusted to the Debit of	Credit of	Amount adjusted. Rs.	a.	p.	Remarks.
			33 Payts to Cr. Rep. MAT Act IV — Stg. & Printing — 13 Cost of Stg & Forms supplied to Offices of MAT		1972	-	-	S.N.10 C.P.37-38 (W)
In addt to cost of forms etc supplied by the Central Stg. Office Calcutta. as per debit memo R S 9 15 16 2 Dra	21183	10 4/40 (To the Resy Surgeon) for Rs 4/13- (Vide acct A/c No 234 / 8 23 4/40						
		8 23 1/40 (To the S.R., B'lore) for Rs 1967-3-0						No 99-40 S.N.11 C.P.39-40 (W)

OFFICE OF THE HON'BLE THE RESIDENT IN MYSORE, BANGALORE. 6 JUN. 1940 Diary No. 5655 File No.

*NOTE.—(1) In the case of adjustments for supplies details as to the invoice number and date and articles supplied or work done should be noted in this column. In the case of rectification of errors in classification and periodical adjustments, the number and date of the reference requesting the transfer entries or full explanation for the adjustment should be noted.

(2) The credit head will be left blank in the case of supplies made or services rendered.

Sy./M.-56.

64)

Authority directing Alteration in Account.		What month's Account affected.	Adjusted to the		Amount adjusted.			Remarks.
No.	Date.		Debit of	Credit of	Rs.	a.	p.	

FORT ST. GEORGE,
Accountant-General's Office,
Dated 4.6 1940

K. Narayana
for Deputy Accountant-General.

To
The (Officer supplied.)
Secy to the Hon'ble the President
in Mysore, Bangalore

D/46

FROM

The Deputy Controller, Stationery,
3, Church Lane,
Calcutta.

OFFICE OF THE
HON'BLE THE RESIDENT
IN MYSORE, BANGALORE.
8 JUN. 1940
Diary No. 5709
File No.....

To

The Secretary to the Hon'ble the Resident in Mysore,
Bangalore.

No. Sp.151/3035. Dated 4 JUN 1940 19 .

S.N.17
C.P.S.6
(N)

Reference:- Your telegram No.50, dated the 1st June, 194

Debit memo No.21183, in question was forwarded to the Accountant General, Madras, with this office letter No.Sp-96/3920, dated the 30th May 1940.

Assistant Controller.

F.R. 4/6.

S. 6.
MFP—1014 S&P—(M-1645)—29-11-39—400,000.

S.N.25

166

No. 949/8.

RESIDENCY SURGEON'S OFFICE,
BOWRING CIVIL HOSPITAL.

Bangalore, 20th July 19 40.

FROM

THE RESIDENCY SURGEON,
BOWRING CIVIL HOSPITAL,
BANGALORE.

To

OFFICE OF THE
HON'BLE THE RESIDENT
IN MYSORE, BANGALORE.
Diary No. 7118
File No.

THE Secretary to the Hon'ble the
Resident in Mysore, Bangalore.

Subject :— Stationary Indent 1939-40.

SIR,

I have the honour to request you kindly to arrange for the early supply of the balance of 14 reams paper due on this office Indent No. 3446/8 dated the 15th November 1939 as the quantity supplied viz. 14 reams against 28 reams indented for is nearly exhausted.

Stictest economy is being exercised and the quantity already indented was the minimum required.

I have the honour to be,
Sir,
Your most obedient Servant,

Lieut-Col. IMS.,
RESIDENCY SURGEON, BANGALORE.

No. 1058/8.

RESIDENCY SURGEON'S OFFICE,
BOWRING CIVIL HOSPITAL.

Bangalore, 3rd August 19 40

S-N-21

FROM

OFFICE OF THE
HON'BLE THE RESIDENT
IN MYSORE, BANGALORE.
7 AUG. 1940
Diary No. 7678
File No.

Lieut-Col.J.B.Hance, C.I.E., O.B.E.,
M.A., M.D., F.R.C.S.E., I.M.S.,
RESIDENCY SURGEON.

TO

THE Secretary to the Hon'ble the Resident
in Mysore,

Bangalore.

Subject:— Supplementary Indent for Stationery articles 1940-41.

SIR,

I have the honour to forward herewith a Supplementary Indent, in duplicate, for stationery articles for 1940-41 for favour of your countersignature and transmission to the Controller of Stationery, Calcutta, with the request that the articles may kindly be asked to be despatched as early as possible.

I have the honour to be,

Sir,

Your most obedient servant,

Lieut-Col. I.M.S.,

Residency Surgeon, Bangalore.

S N 27

G. S. O. 155.

Form I. A. L. R. No.

N.B.—No additions and alterations in the list of articles noted in this form should be made.

Special Notice.—The Stationery Stores close annually from the 28th March to 20th April for Stock-taking. Ordinary Indents received up to the 28th February will be complied with before the stores are closed; but special and urgent Indents will, as far as possible, be met if received before the 10th March.

SUPPLEMENTARY INDENT for Stationery for the year from the 1st APRIL 1940 to the 20th MARCH 1941

Office of the ~~Residency Surgeon, Bowring & Lady Curzon Hospitals~~, Bangalore. and offices subordinate thereto

I do hereby certify that this indent has been carefully prepared *and the item valued according to the Price List for the current Financial year* 40-41 in my office with reference to the rules regarding the preparation and submission of indents for stationery, and I have satisfied myself that the whole of the stationery indented for is absolutely necessary.

No. 1055/S *dated* _____,

the Bangalore, 5th August 1940

Signature _____

Designation Lt. Col. I. M. S Residency Surgeon Bangalore.

N.B.—Indenting officers will please quote number and date of their indents whenever referring to the same.

Direction to be marked on the packages.

The name of the Post Office or Railway Station should be written in clear bold LETTERS.

The articles indented for should be despatched to

the ~~Residency Surgeon, C & M Station~~

at Bangalore

care of _____

To be forwarded by ~~Goods train~~

Numerical Strength of the Office Establishment using the Stationery.

Head of the Department

No. of Gazetted Officers

Clerks

Inferiors using Stationery

TOTAL

N.B.—Military officers who receive their supplies free are requested to write in the space "A" the words "On credit note" and also to state at "B" the name of the Account Office at which the freight is payable.

A _____ B _____

Certified that the value of the articles indented for is checked by me and that the ~~total value does not exceed the fixed allotment which is Rs.† cost can be met from the provision made~~ for the purpose in the Mysore Assigned Tract Budget for 1940-41.

No. ~~D. F. 99, 40/G & A.~~

Date 13th August 1940.

Signature of Controlling Officer _____

Designation for SECRETARY TO THE RESIDENT [redacted]OREN

Issued B. 13/8/40.

†Please state in figures.

The space below is reserved for use in the Stationery Office.

Stationery Office Indent Register No. _____ Date _____

Date of receipt in Store _____

Stationery Office Receipt No. _____ Date _____

Entered in Valuation Register, *vide* page _____

Initial _____

Issue.

Indent Checker. *Deputy Controller of Stationery.*

MGIPC—81—211 DCS—10-3-39—25,000.

Note.—Columns 9 to 12 inclusive are

1	2	3	4	5		6			7
Serial No. of articles.	Description of articles.	Quantity in hand on date of indent.	Quantity indented for.	Rate.		Value of articles indented for.			Quantity allowed by Controlling Officer or Stationery Office.
				R	a.	R	a.	p.	
	A.—Paper.								
128	Double foolscap 16 lbs 27" x 17"	2 reams	10 reams	4 per ream	-	40	-	-	
				Total		R 40	-	-	

REMARKS.

Vide S.No. 119 of this indent—c.p. 2

This indent is made on account of the non-supply of 'Double Foolscap paper, 16 lbs' indented for in this Residency indent No.D.F. 99-40/G & A., dated the 23rd February 1940. The paper may kindly be supplied as soon as possible.

for Secretary to the Resident.

Value of Paper indented for Rs.

B.—Miscellaneous Stationery.

Value of Miscellaneous Stationery indented for . . . Rs.

Total value of articles indented for . . . . Rs.

for use in the Stationery Office.

8			9	10	11						12	13
Value of stores passed.			Full description of articles (if any) not correctly described in column 2 or substituted by Stationery Office.	Quantity in column 7 supplied or due.	VALUE OF THE ARTICLES SUPPLIED.						Distinguishing mark A, B, C, etc., on the box containing the item.	REMARKS.
					Imported.			Local.				
R	a.	p.			R	a.	p.	R	a.	p.		

(1)

[Please return this Receipt duly signed on arrival of Stores.]

MEMORANDUM No._____A. D.

The undersigned has the honour to advise despatch by _____ on the _____, of the articles of stationery shown as supplied in column 10 of this form, and to request that the Form of Receipt given below* may be filled and signed, and this form returned *within seven days.*

In case of shortage the informations at A, B, C, etc.,† below may be given and the boxes preserved.

To prevent unnecessary charges to the State in the shape of cost of transit, no articles should be returned without previous reference.

Description of packages.	Number of packages.	Number marked on packages.

CALCUTTA,

CENTRAL STATIONERY STORE;

*The*_____*of*_____*19* . *Advice-writer.* *Deputy Controller of Stationery.*

***Receipt (For Local delivery only).**

Examined and delivered at the Stationery Office by_____

Received the articles shown as supplied in column 10 in good condition by_____

this day, the_____19 . *Designation*_____

*Countersignature*_____

*Date*_____*19* . *Designation*_____

***Receipt (For other offices).**

I hereby certify that I have received in good condition the stationery shown as supplied in column 10 as above advised. The cases were opened and the stationery was examined in my presence, *vide* Stationery Rules.

The total value of the supply as shown on the last page in column 11 has been noted.

[*N.B.*—Remarks regarding deficiency or the condition of stores should be stated below to bring them prominently to the notice of the Stationery Office.]

Articles received short against items :—

Articles received damaged against items. (Nature of damage should be stated) : —

†A. Date of arrival of Packages.

B. Date of arrival of this Form.

C. Date of unpacking and checking.

D. Who supervised this (?)

E. If not supervised by Head of Office, why not?

F. Did the boxes show signs of having been tampered with in transit? If so, the number marked on the box so received should be quoted.

G. Whether any article was received in excess of what is shown as supplied in column 10.

*Signature*_____

S.N.28

Rs 106/40 Ld. Lr. 118/

OFFICE OF THE COMMISSIONER OF POLICE,
CIVIL AND MILITARY STATION, BANGALORE.

No. 1200/A/40 *Dated* 30.7. 1940.

FROM

J.M. Green, Esquire, I.P.,

COMMISSIONER OF POLICE,
CIVIL AND MILITARY STATION,
BANGALORE.

To

The Secretary to the Hon'ble the Resident in Mysore,
BANGALORE.

OFFICE OF THE RESIDENT IN MYSORE, BANGALORE.
2/8/40
Diary No. 7461.....
File No.....

SIR(S),

I have the honour to request that sanction may kindly be accorded to purchase locally a seal (rubber stamp) for the use of "Civil authority and Registration Officer," at a cost of Rs.2-12-0. As this is required urgently, it is not possible to indent for it on the Stationery Office as laid down in item 21 of Appx.5 of the C.A.C.

x not put up.

The cost will be met from existing allotment under contingencies.

COMMISSIONER OF POLICE.

S.N.29

173

No.D.F.99-40/G & A. Dated 8/8/1940.

From

The Secy. to the Resident.

To

The Commissioner of Police,
C & M Station, Bangalore.

S.N.1
P.U.C.

Reference your letter No.1200/A/40., dated the 30th July 1940.

2. The Hon'ble the Resident sanctions the purchase of a rubber stamp for use in the Office of the Commissioner of Police, C & M Station, Bangalore, at a cost not exceeding Rs.2-12-0(Rupees two and annas twelve only).

3. The charge should be met from the allotment in the current year's budget under the head "Payments to Crown Representative-XII-Bangalore-Account I-Police-A.District Executive Force-A.7-

Contingencies".

for Secretary to the Residen

Copy to the Accountant General, Madras, for information.

6/8/40

6.8.40

URGENT.

D No. 2786 Enclos. 4

From

DISTRICT AND SESSIONS COURT,
CIVIL AND MILITARY STATION,
Bangalore, dated 22 - 7 -1940.

OFFICE OF THE
HON'BLE THE RESIDENT
IN MYSORE, BANGALORE.
23 JUL. 1940
Diary No ...7.104....
File No .....

P. Medapa Esq., B.A.,B.L.,
DISTRICT AND SESSIONS JUDGE,
CIVIL AND MILITARY STATION,
BANGALORE.

The Secretary to the Hon'ble
the Resident in Mysore,
BANGALORE.

Sir,

Stationery.

I have the honour to say that on account of the fact that the Additional Munsiff has been holding Court since June 1939, the stock of paper ~~of~~ in this Court as well as that ~~of~~ in the District Munsiff's Court has been considerably depleted and the stock on hand is insufficient for the rest of the year. Besides, the post of a Second Additional Munsiff has recently been created. I therefore request that arrangements may kindly be made to supply as early as possible the quantities mentioned in the supplementary indent attached, the total cost of which amounts to Rs·16-9-0. In view of the recent instructions regarding economy in stationery the requirements have been reduced to the barest minimum and items other than paper are not being indented for.

2. It is hoped that the cost of the present indent will not be debited to the annual allotment of this Court which is small.

I have the

P.T.O.

I have the honour to be,
Sir,
Your most obedient servant,

P. McKenna

District & Sessions Judge.

Supplementary Indent for Stationery for the year 1940-41.

Office of the District & Sessions Jud
C & M Station, Bangalor

I do hereby certify that this indent has been carefully prepared and each item valued according to the Price List for the current Financial year 1940-41 in my office with referenc to the rules regarding the preparation and submission of indents for stationery, and I have satisfied myself that the whole of the Stationery indented for is absolutely necessary.

P. Madapa

No. dated 22-7-1940 District & Sessions Judge.

Numerical Strength of the Office Establishment using the stationery.

Head of the Department	..	1
No. of Gazetted Officers	..	3
Clerks		24
Inferiors using stationery	..	11
	Total	39

Supplementary Indent for Stationery.

Serial No.	No. in the Stationery Price-List for the year 1940-41.	Description of articles.	Quantity on hand on the date of the indent.	Quantity indented for.	Rate Rs. a. p.	Value of the articles indented for. Rs a. p.
1	64	Writing paper Double Foolscap. 24 lbs. 27" X 17"	1 ream	1 ream	6 - 9 -0 per ream	6 - 9 - 0
2	126	Printing paper Double Foolscap. 24 lbs 27" X 17"	1 ream	1 ream	6 - 0 -0 --	6 - 0 - 0
3.	128	Printing paper Double Foolscap 16 lbs. 27" X 17"	not indented for last time.	1 ream	4 - 0 - 0 --	4 - 0 - 0
						16 - 9 - 0

Supplementary Indent for Stationery for the year 1940-41.

Office of the District & Sessions Judge,
C & M Station, Bangalore.

I do hereby certify that this indent has been carefully prepared and each item valued according to the Price List for the current Financial year 1940-41 in my office with reference to the rules regarding the preparation and submission of indents for stationery, and I have satisfied myself that the whole of the Stationery indented for is absolutely necessary.

Sd/- P. Medapa
District & Sessions Judge.

No. Dated 22-7-1940

Numerical Strength of the Office Establishment using the stationery.

Head of the Department	..	1
No. of Gazetted Officers	..	3
Clerks		24
Inferiors using stationery	..	11
	Total	39

Indent for Stationery.

Serial No.	No. in the Stationery Price-List for the year 1940-41.	Description of articles.	Quantity on hand on the date of the indent.	Quantity indented for.	Rate Rs. a. p.	Value of the articles indented for. Rs a. p.
1	64	Writing paper Double Foolscap. 24 lbs. 27" X 17"	1 ream	1 ream	6 - 9 -0 per ream	6 - 9 - 0
2	126	Printing paper Double Foolscap. 24 lbs 27" X 17"	1 ream	1 ream	6 - 0 -0 --	6 - 0 - 0
3.	128	Printing paper Double Foolscap 16 lbs. 27" X 17"	not indented for last time.	1 ream	4 - 0 - 0 --	4 - 0 - 0
						16 - 9 - 0

S.N.31

OFFICE OF THE COMMISSIONER OF POLICE,
CIVIL AND MILITARY STATION, BANGALORE.

No. 1288/M40 Dated 14th August 194 0.

FROM

J. M. Green, Esquire, I.P.,

COMMISSIONER OF POLICE,
CIVIL AND MILITARY STATION,
BANGALORE.

To

The Secretary to the Hon'ble the Resident in Mysore,

BANGALORE.

SIR(S),

S.N.13
C.P.46

Reference:- Your No. D.F.99-40/G & A dated 10th May 1940.

I have the honour to forward herewith the Debit Memo No. 2610 dated 29-7-1940, from the Deputy Controller, Stationery, Calcutta, for favour of direct disposal.

The stencil papers referred to in the indent have been received correctly by me.

OFFICE OF THE
HON'BLE THE RESIDENT
IN MYSORE, BANGALORE.
7119
15 AUG 1940
Diary No. 7/D952
File No. D.99/40

I have the honour to be,
Sir,
Your most obedient servant,

COMMISSIONER OF POLICE.

14/8

S.N.32

180

OFFICE OF THE ACCOUNTS OFFICER No. 1338/A/40 Dated 19 AUG 1940 BANGALORE

GOVERNMENT OF INDIA.

Central Stationery Office.

Debit Memo. No. 2610 *Calcutta, the* 29-7-1940

The cost of Stationery Commissioner of Police C+M Station, Bangalore supplied to the

in compliance with his Indent No. , dated as per

this office Order No. , dated enclosed memo. No. 2610, dated the 30-5-40 19 (acknowledgment received with your No. , dated)

is Rs. 85-0-0 . (The debit for the amount will be included in the

accounts for 1940 — 19 41 under the head .)

Issued 21/8/40 No. D. F. 99-40 G & A. dated 21st August 1940.

Deputy Controller, Stationery.

Debit accepted for Rex

Rupees... 85/- ... (Rupees eighty ... ...five only) ..... (in words).

Signature.....

Designation ... for Secretary to the Resident.

N.B.—(i) One copy of this form, forwarded in duplicate, to be retained by the indenting officer, and the other, after signing in token of acceptance of the debit, returned to the Central Stationery Office, Calcutta, with the enclosed indent, duly receipted.

(ii) In case of direct supply, the amount debitable includes 5 per cent. Departmental charges on the contract rate and transportation charges of Rs.

C. S. O. 105.

MGIPC—S3—201 DCS—4-3-39—500 Pads.

Rs 4134

Rev. 19/8/40 B 2975

P.T.O.

(4)

Head of account.

Accounts for 1940-41 under the head "Payments to Crown Representative-XII-Bangalore-Account IV-Other Expenditure Heads-M.Stationery and Printing-M.3-Cost of Stationery and forms supplied to officers of the Mysore Assigned Tract".

S.N.33

(82)

OFFICE OF THE COMMISSIONER OF POLICE,
CIVIL AND MILITARY STATION, BANGALORE.

No. 34/93/40 *Dated* 24. 9. 1940

FROM J. M. Green, Esquire, I.P.,

COMMISSIONER OF POLICE,
CIVIL AND MILITARY STATION,
BANGALORE.

OFFICE OF THE
HON'BLE THE RESIDENT
IN MYSORE, BANGALORE.
25 SEP 1940
Diary No. 9310
File No.

To

The Secretary to the Hon'ble the Resident in Mysore,
BANGALORE.

SIR(s),

I have the honour to forward herewith a supplementary indent in duplicate for Stationery articles for the year 1940-41 for favour of transmission to the Deputy Controller of Stationery, Calcutta.

2. Stencil papers are being used by the Crime Branch of the Station Police for issue of bi-weekly crime and occurrence sheets and monthly abstracts of crimes, and the average consumption of which is about 2 quires a month. The use of stencil is indispensable and further the present stock of 8 quires is not likely to last till I get my next annual supply which may be about June or July next.

I have the honour to be,
Sir,
Your most obedient servant,

COMMISSIONER OF POLICE.

24/9.

C. S. O. 18.

Form I. A. L. R. No.

N.B.—No additions and alterations in the list of articles noted in this form should be made.

Special Notice.—The Stationery Stores close annually from the 28th March to 20th April for Stock-taking. Ordinary Indents received up to the 28th February will be complied with before the stores are closed; but special and urgent Indents will, as far as possible, be met if received before the 10th March.

SUPPLEMENTARY INDENT for Stationery for the year from the 1st October 1940 to the ~~30th~~ 31st March 1941.

Office of the Commissioner of Police Civil and Milita Station Bangalore. **and offices subordinate thereto.**

I do hereby certify that this indent has been carefully prepared *and the item valued according to the Price List for the current Financial year 1940-1941* in my office with reference to the rules regarding the preparation and submission of indents for stationery, and I have satisfied myself that the whole of the stationery indented for is absolutely necessary.

No. 34/DS/40 *dated* Bangalore, *the* 23rd September 1940.

Signature [signature]

Designation Commissioner of Police

C. & M. STN. BANGALORE.

N.B.—Indenting officers will please quote number and date of their indents whenever referring to the same.

Direction to be marked on the packages.

The name of the Post Office or Railway Station should be written in clear bold LETTERS.

The articles indented for should be despatched to

the Commissioner of Police

at Civil & Military Station

care of BANGALORE Cantt

To be forwarded by Railway parcel.

Numerical Strength of the Office Establishment using the Stationery.

Head of the Department

No. of Gazetted Officers

Clerks

Inferiors using Stationery

TOTAL

N.B.—Military officers who receive their supplies free are requested to write in the space "A" the words "On credit note" and also to state at "B" the name of the Account Office at which the freight is payable.

A_____ B_____

Issue 14/10/40

Certified that the value of the articles indented for is checked by me and that the ~~total value does not exceed the fixed allotment which is Rs.†~~ cost can be met from the provision made for the purpose in the Mysore Assigned Tract Budget for 1940-41.

No. ~~D.F.90-40/G & A.~~

Date 14th October 1940 *Signature of Controlling Officer* [signature]

Designation ~~for Secretary to the Resident~~

†Please state in figures.

14/10/40

The space below is reserved for use in the Stationery Office.

Stationery Office Indent Register No._____ Date_____

Date of receipt in Store_____

Stationery Office Receipt No._____ Date_____

Entered in Valuation Register, *vide* page_____

Initial_____

Issue.

Indent Checker. *Deputy Controller of Stationery.*

MGIPC—S1—211 DCS—10-3-39—25,000.

84)

Note.—Columns 9 to 12 inclusive

1	2	3	4	5		6			7
Serial No. of articles.	Description of articles.	Quantity in hand on date of indent.	Quantity indented for.	Rate.		Value of articles indented for.			Quantity allowed by Controlling Officer or Stationery Office.
				R	a.	R	a.	p.	
	A.—Paper.								
	Value of Paper indented for Rs.								
	B.—Miscellaneous Stationery.								
	C. Office Machinery and Appliances.								
	5 Duplicator Accessories								
7.	Wax-less Indestructible Stencil paper. Fools-cap C grade II) Imported.	8 qrs.	12 qrs.	4 per qr.	4	51	0	0	
	Value of Miscellaneous Stationery indented for . . . Rs.					51	0	0	
	Total value of articles indented for . . . . Rs.					51	0	0	

for use in the Stationery Office.

	8			9	10	11						12	13
	Value of stores passed.			Full description of articles (if any) not correctly described in column 2 or substituted by Stationery Office.	Quantity in column 7 supplied or due.	VALUE OF THE ARTICLES SUPPLIED.						Distinguishing mark A, B, C, etc., on the box containing the item.	REMARKS.
						Imported.			Local.				
	Rs	a.	p.			Rs	a.	p.	Rs	a.	p.		
Passed for Supply Rs.					Value of Supply Rs.								
Passed for Supply Rs.					Value of Supply Rs.								
Total value of articles passed Rs.					Total Value of Supplies Rs.								

[Please return this Receipt duly signed on arrival of Stores.]

MEMORANDUM No._____A. D.

The undersigned has the honour to advise despatch by _____ on the _____, of the articles of stationery as shown as supplied in column 10 of this form, and to request that the Form of Receipt given below* may be filled up and signed, and this form returned *within seven days.*

In case of shortage the informations at A, B, C, etc.,† below may be given and the boxes preserved.

To prevent unnecessary charges to the State in the shape of cost of transit, no articles should be returned without previous reference.

Description of packages.	Number of packages.	Number marked on packages.

CALCUTTA,

CENTRAL STATIONERY STORE;

*The*_____*of*_____*19* . *Advice-writer.* *Deputy Controller of Station*

***Receipt (For Local delivery only).**

Examined and delivered at the Stationery Office by_____

Received the articles shown as supplied in column 10 in good condition by_____

this day, the_____ 19 . *Designation*_____

*Countersignature*_____

*Date*_____ *19* . *Designation*_____

***Receipt (For other offices).**

I hereby certify that I have received in good condition the stationery shown as supplied in column 10 as al advised. The cases were opened and the stationery was examined in my presence, *vide* Stationery Rules.

The total value of the supply as shown on the last page in column 11 has been noted.

[*N.B.*—Remarks regarding deficiency or the condition of stores should be stated below to bring th prominently to the notice of the Stationery Office.]

Articles received short against items:—

Articles received damaged against items. (Nature of damage should be stated):—

†A. Date of arrival of Packages.

B. Date of arrival of this Form.

C. Date of unpacking and checking.

D. Who supervised this (?)

E. If not supervised by Head of Office, why not?

F. Did the boxes show signs of having been tampered with in transit? If so, the number marked on the box so received should be quot

G. Whether any article was received in excess of what is shown as supplied in column 10.

*Signature*_____

*Date*_____*19* . *Designation*_____

TE No 105 of 10/40 JN 34/87

Through the (Chief Controlling Officer)
TREASURY ACCOUNT DEPARTMENT.

T, Bang No. A. C. X. 685

The adjustments noted below have been made in the books of this office in the month of October 1940 it is requested that they may be noted in the office copy of the Treasury Account. included in the forthcoming Expenditure of your office.

OFFICE OF THE HON'BLE THE RESIDENT IN MYSORE, BANGALORE.
30 OCT. 1940
Diary No. 10449
No.

*Authority, directing Alteration in Account. No.	Date.	What month's Account affected.	Adjusted to the Debit of	Credit of	Amount adjusted. Rs. a. p.	Remarks.
			33 Payments to Crown Rep. - MAT Account IV Other Expc. Heads - M. Stationery & Printing .. M3 - Cost of Stationery & forms supplied to officers of M.A.T		85 - -	DT 99/40

In adjt. of cost of Stationery supplied to the Comm.r of Police Main Station, B'lore by the G.I. Central Stationery office as per their debit memo No 2610 dt 29/7/40 for Rs 85/- (vide your accept. No DT 99-40 dt 21-8-40)
S.N. 32
dt 30 (N)

*NOTE.—(1) In the case of adjustments for supplies details as to the invoice number and date and articles supplied or work done should be noted in this column. In the case of rectification of errors in classification and periodical adjustments, the number and date of the reference requesting the transfer entries or full explanation for the adjustment should be noted.

(2) The credit head will be left blank in the case of supplies made or services rendered.

Sy./M.-56.

(24)

*Authority directing Alteration in Account.		What month's Account affected.	Adjusted to the		Amount adjusted.			Remarks
No.	Date.		Debit of	Credit of	Rs.	a.	p.	

FORT ST. GEORGE,
Accountant-General's Office,
Dated 26-x-1930.

R. Richardson
for Deputy Accountant-General.

To
The (Officer supplied.)
Secretary to the Hon'ble the Resident,
Mysore, Bangalore.

B 2
24/10